

Application - FY2021 Emergency Management Performance Grant

Draft



Application Summary

This form outlines all project details, including Scope of Work, all costs, and location worksheets.

Title: FY2021 Emergency Management Performance Grant

Total Project Cost: \$0.00

Eligible Amount: \$0.00

Funding Sources: Federal - \$0.00

State - \$0.00

Local - \$0.00

FEMA Obligation Data: Federal Number - < no value >

Grant

2021 Emergency Management Performance Grant

Emergency Management Performance Grant

Declared: October 1, 2020

Closed: September 30, 2022

Work Deadline: June 30, 2022

Applicant

Collin County

Collin County (1 - North Texas Region Region)

FIPS #: 085-99085-00

State #: 90429 FEIN #: 75-6000873

Vendor #: 17560008736

DUNS #: 074873449

Type: County

Physical/Mailing: 2300

Bloomdale Rd

McKinney, TX, 75071

Workflow Summary

Current Step: 1) Initiate Application
Extended Description: A) Complete Application form in GMS

B) Attach the Grant Terms and Conditions signed by a certified official or authorized designee.

C) Attach the completed Direct Deposit Authorization Form signed by an authorized official or designee.

Draft

Recipients: EMPG Compliance Coordinator (State), EMPG Financial Accountant (State), EMPG Unit Chief (State)

Introduction

Summary Information

Grant: 2021 Emergency Management Performance Grant

CFDA Number: 97.042

Project Type: EMPG

Title: FY2021 Emergency Management Performance Grant

Used to help identify the Project. Ex: "Jurisdiction - Project Name"

Contacts

Primary Contact:

Janna Caponera - Grant accounting and reporting manager

Edit

Organization: Collin County

Email Address: jcaponera@co.collin.tx.us

Phone: 972-548-4638

Secondary Agent:

Pat Skipper - Grant Resource Administrator

Edit

Email Address: pskipper@co.collin.tx.us

Phone: 972-548-4796

Primary Finance Contact:

Linda Riggs - County Auditor

Edit

Organization: Collin County

Email Address: lriggs@co.collin.tx.us

Phone: 972-548-4643

Certifying Official:

Chris Hill - County Judge

Edit

Organization: Collin County

Email Address: chill@co.collin.tx.us

Phone: 972-548-4632

Emergency Management
Coordinator:

Jason Browning - Emergency Management Coordinator

Edit

Email Address: jabrowning@co.collin.tx.us

Phone: 972-548-4383

Alternate Contacts:

Name	Title	Email	Phone	
Kelley Stone	Assistant Emergency Mgmt Specialist	kstone@co.collin.tx.us	972-548-5535	Edit
Randell Gurney	Asst. EM Specialist	rgurney@co.collin.tx.us	972-548-5581	Edit

* indicates a contact whose information may not be current or correct.

Add Alternate Contact

Applicant Information

Applicant:

Collin County

Location: Collin (Dallas-Fort Worth-Arlington Region)

Type: County

Mailing: 2300 Bloomdale Rd, McKinney, TX 75071

Physical: 2300 Bloomdale Rd, McKinney, TX 75071

FIPS: 085-99085-00

FEIN #: 75-6000873

DUNS #: 074873449

SAM Registration Expiration Date: Apr 03, 2021

SAM Registration Status: Active

Congressional District: 03

Applicant Fiscal Year Ending Month: 09

Applicant Participation Status: Current EMPG Program Participant

Jurisdiction Population: 289,485

Current SAM Registration will expire during the period of performance. SAM Registration must be renewed before Apr 03, 2021.

Is all above information
correct and current?

Yes

Applicant Participation Status:

Current EMPG Program Participant

Applicant value

Travel Policy Certification

Select Travel policy option that applies to your organization regarding Travel:

This applicant has its own qualifying travel policy

EMPG participants requesting reimbursement for travel expenditures will do so in accordance with that policy.

Travel Policy:

TDEM 2021 Travel Policy & Signed Certificati... 618 KB

Jan 26, 2021

Personnel

Staffing Pattern

Employee Details	Gross Annual Salary	Gross Annual Benefits	Total Hours Per Week	EM Hours Per Week	% EM Hours Per Week	EMPG Eligible Salary	EMPG Eligible Benefits	
Name: Kelly Stone								
Title: Aeeistant Emergency								
Mgmt Specialist	\$95,864.00	\$31,372.33	40	40	100.00%	\$95,864.00	\$31,372.33	Edit
Type: Full-Time Employee								
Start Date: Jul 1, 2016								
Name: Randall Gurney								
Title: Assistant Emergency								
Mgmt Specialist	\$71,814.94	\$27,512.46	40	40	100.00%	\$71,814.94	\$27,512.46	Edit
Type: Full-Time Employee								
Start Date: Aug 1, 2019								

Add Employee

Costs

The eligible salaries & benefits amount of \$226,563.73 has already been added to the Project Cost. Please use below expense table to add any additional costs related to your EMPG project.

Estimated Expenses

Classification	Description	Qty	Price	Total
Type				
Travel (airfare, hotel, car rental, meals)	Travel for Kelley Stone and Randall Gurney to the TEMC Conference.	1	\$ 4,000.00	\$4,000.00
AEL Code (View Eligible Codes)				
<input type="text"/>				
Application Total				\$4,000.00
Salaries & Benefits Total				\$226,563.73
Grand Total				\$230,563.73

Work Plan

Work Plan - Documentation

I. Emergency Management Program Appointment Notification

Is a current TDEM-147 form on file with the Texas State Operations Center?

Yes

II. Legal Authorities for Emergency Management Program

Jurisdiction will maintain current legal documents establishing emergency management program with copies submitted to TDEM Preparedness Section.

Select option(s) that applies to your organization regarding Legal Authorities for Emergency Management Program:

- Jurisdiction will maintain current legal documents establishing emergency management program
- Legal documents are current and on file with TDEM; no additional action is required
- Jurisdiction will prepare and submit the legal documents establishing the local emergency program appropriate for the jurisdiction, to the TDEM Preparedness Section

III. Public Education/Information

All Jurisdictions are required to conduct hazard awareness activities for local citizens.

Please provide a detailed description of the planned hazard awareness activities:

Collin County will host Skywarn Training and other public outreach including presentations and press release to the community.

IV. Emergency Management Planning Documents

Jurisdiction is required to review for currency and NIMS compliance.

Is your Jurisdiction's
Emergency Management
Plan and all
Annexes/Emergency Support
Functions current and NIMS
compliant?

Yes

Your Jurisdiction will develop, update or change the following planning documents (select all that apply):

Annexes

- Basic Plan
- Transportation Annex
- Communications Annex
- Public Works and Engineering Annex
- Firefighting Annex
- Emergency Management Annex
- Mass Care Annex
- Logistics and Resource Management Annex
- Public Health and Medical Services Annex
- Search and Rescue Annex
- Oil and Hazardous Materials Response Annex
- Energy Annex
- Public Safety and Security Annex
- Public Information Annex
- Evacuation and Population Protection Annex
- Food and Water Annex
- Volunteer and Donations Management Annex
- Warning Annex
- Drought Annex
- Hurricane Annex
- Nuclear/RAD Annex
- Terrorism Annex
- Wildland Fire Annex

Essential Support Functions

- Transportation
- Communications
- Public Works & Engineering
- Firefighting
- Information & Planning
- Mass Care, Emergency Assistance, Temporary
Housing, & Human Assistance
- Logistics
- Public Health & Medical Services
- Search & Rescue
- Oil & Hazardous Materials Response
- Agriculture & Natural Resources
- Energy
- Public Safety & Security
- Cross-Sector Business and Infrastructure
- External Affairs

Other

- Has Other Documents

Please Describe:

Mitigation Plan

Work Plan - Exercise & Training

V. Integrated Preparedness Planning Workshop (IPPW)

EXERCISE:

Jurisdictions are to conduct an annual Integrated Preparedness Planning Workshop (IPPW) (formerly known as the Training and Exercise Planning Workshop) to develop a 3-year Integrated Preparedness Plan (IPP). Each fiscal year, jurisdictions can conduct and evaluate as many or as few exercises to address any four of the thirty-two core capabilities. A triennial full-scale exercise is still required as in previous years. We are giving full-scale or triennial exercise credit for large-scale, real-world Incident responses on a case-by-case basis.

Planned Exercise

Please use below table to provide your Jurisdiction's planned exercise schedule for this Grant's Period of Performance: Oct 01, 2020 - Jun 30, 2022

Exercise Type	Exercise Name	Planned Exercise Date
Discussion Based (Non-Funded)	COVACC-20 State Virtual Table Top Exercise	Oct 28, 2020

Date last Full-Scale Exercise was Conducted:

Sep 30, 2020

VI. Training for Emergency Management Personnel

All EMPG funded emergency management personnel and the local elected official or their designee will participate in the following training during grant year.

Planned Training for Emergency Management Personnel

Certificate Date	Employee	Course Name or Number	Certificate
	Kelly Stone	IS0003, 271, 1007, 2901	
	Randall Gurney	IS0003, 271, 1007, 2901, G2300	

Certificate Date and Upload are not required at time of Application.

VII. Emergency Management Training for Other Personnel

Jurisdiction will conduct or arrange emergency management related training for elected officials, other local officials, and support agencies.

Planned Training for Other Emergency Management Personnel

Please list all planned Training for Other Emergency Management Personnel to be completed during this grant year.

Description of Attendees	Course Name or Number	Planned Training Date	Supporting Doc
Public Safety Personnel and Volunteers	Skywarn 2021	2021-01-15 00:00:00	

Upload is not required at time of Application.

VIII. Emergency Management Organization Development

Organizational Development:

- A) You must describe your process on how to submit a STAR request.
- B) You must provide proof of access to the National Weather Service Information.
- C) Include any participation in emergency management or disaster preparedness webinars, workshops, seminars, and conferences, such as the Texas Emergency Management Conference, Regional Local Emergency Planning Committee workshops, emergency-related professional organizations, such as mutual aid groups, regional planning, and response groups or similar activities.

Provide a detailed description of any organizational development activity.

Provide a detailed description of all the Emergency Management Organizational Development Activities that your Jurisdiction will participate in:

The process to update the EOP/EMP during the EMPG cycle and submit during the 2021 grant cycle.

Organizational Development:

1. Collin County attends and participates in regional planning efforts including shelter planning, THIRA/SPR, PWERT, Emergency Manager Working Group, Fusion Working Group, and others
2. Collin County staff are members of the International Association of Emergency Managers and either have or are working to obtain their CEM
3. Kelley Stone and Randall Gurney will attend the annual TEMC in San Antonio in May 2020
4. Collin County EM will attend and participate in VOAD Meetings throughout the year
5. Collin County will facilitate monthly emergency managers meeting with our County partners
6. Collin County EM will attend LEPC meetings throughout the year
7. Regional Recovery Summit

STAR process within Collin County is as follows:

County Request:

1. County officials determine that we are unable to fulfill a resource (information, personnel, equipment, or other item) through our normal channels (purchase, rent, mutual aid, owned resource)
2. A STAR is completed by an approved requester with the County Judge's approval and forwarded to the DOC
3. A phone call and/or email are sent to the DC and DOC to ensure they are aware of the request

City Request:

1. City officials follow their internal process in determining they are unable to fulfill a resource (information, personnel, equipment, or other item) through their normal channels (purchase, rent, mutual aid, etc)
2. The city following their internal request processes completes and submits a STAR to Collin County. Cities have also been asked to email and/or call Collin County OEM to inform of us a STAR that has been submitted, especially if we are not in active disaster/emergency operations
3. The County will attempt to fill the request with county assets or assist the city in

finding the resource

locally

4. If unable to fulfill the request, the County will forward the request to the DOC

Notes: If a city is unable to fill a STAR, the county has the ability, and this has been communicated, to

complete a STAR on their behalf

If the County is overwhelmed as well, the cities have the ability to send requests directly to the DOC as

long as they keep the County informed.

Collin County participates and/or has access to the following NWS systems:

1. NWS Chat
2. Email listserv through NWS FWD
3. Annual Skywarn Training
4. INWS emails and texts
5. Emails and cell phones of NWS meteorologists for critical time sensitive information.

Documentation

Please provide the following documents. Download Forms here.

Document Name:

Actions:

Grant Terms and Conditions:

Attach Files	No documents.
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Direct Deposit Authorization Form:

	Direct Deposit for TX Div of Emergency Mgmt_ 399 KB	Jan 28, 2021
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