

Patricia Campbell

From: Tonya Kellogg
Sent: Monday, February 22, 2021 1:26 PM
To: Kristine Malone; Jerry Higgins
Cc: Stacey Kemp; Sue Martens; Beth Vincent; Daniele McOsker; Patricia Campbell
Subject: County Clerk Change Drawer

Kristine,

The County Clerk is requesting a change drawer in the amount of \$100 for our Plano location. These funds will be kept in the safe and used solely for the purpose of making change.

The cashiers in Plano need access to change when ones, fives, tens and quarters run low.

Please let me know if you need any additional information regarding this request.

Thank you,

Tonya

Tonya L. Kellogg
Chief Deputy
Collin County Clerk

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