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DATE: March 16, 2021

FROM: Julie Rutherford, Risk Manager

TO: Cynthia Jacobson, Director of Human Resources

SUBJECT: Pre-Employment Psychological Evaluation Contract Renewal – Price Proctor

The contract with Price Proctor & Associates is up for renewal this year. Price Proctor & Associates was awarded a contract with the designation of primary provider for off-site evaluations. The Sheriff's Office has indicated they have not had occasion to use this vendor in the past year; however they are agreeable to renewal of the contract to provide a backup option should the on-site provider be unable to fulfill our needs. I recommend renewal of this contract.