



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

COLLIN COUNTY, TEXAS

ADDENDUM No. One (1)

IFB No. 2021-129

INVITATION FOR BID

FOR

CONSTRUCTION, MODIFICATIONS TO PRECINCT 3 CONSTABLE & JUSTICE OF THE PEACE,  
920 E. PARK BLVD.

DATE: MARCH 9, 2021

NOTICE TO ALL PROSPECTIVE BIDDERS:

PLEASE MAKE THE FOLLOWING CHANGES TO THE INVITATION FOR BID:

DELETE DOCUMENT: SECTION 001116-ADVERTISEMENT

REPLACE WITH: SECTION 001116-ADVERTISEMENT REV. 1

REVISE ATTRIBUTE: #1-SOLICITATION SUBMITTALS

CHANGE PRE-BID: FROM: MARCH 23, 2021 AT 9:00, 10:00, 11:00 AND 1:30  
TO: MARCH 23, 2021 AT 9:00 AND 10:00

ADD ATTRIBUTE: #22-ADDENDUM No. 1 ACKNOWLEDGEMENT

DELETE DOCUMENT: SECTION 004100-BID FORM

REPLACE WITH: SECTION 004100-BID FORM ADDENDUM 1

ALL OTHER TERMS AND CONDITIONS OF THE BID AND SPECIFICATIONS REMAIN THE SAME.

SINCERELY,  
MICHELLE CHARNOSKI, CPPB  
PURCHASING AGENT

JDG

## SECTION 001116 - ADVERTISEMENT FOR BIDS

BY ORDER OF the Collin County Commissioners Court, Collin County, Texas, bids will be received electronically through Collin County eBid located at <https://collincountytx.ionwave.net>. Bidders are encouraged to submit bids electronically by utilizing Collin County eBid. However, you may submit a sealed hard copy paper bid to the Office of the Collin County Purchasing Agent. All bids, both electronic or hard copy paper form must be submitted as stated below:

**SUBMIT BIDS HARD COPY PAPER  
BIDS TO:**

**Office of the Purchasing Agent  
Collin County Administration Building  
2300 Bloomdale Road, Suite 3160  
McKinney, Texas 75071**

**\*\*NOTE:**

**All Correspondence must include suite  
number to assist in proper delivery.\*\***

**SUBMIT NO LATER THAN:**

**2:00 P.M., Thursday, April 8, 2021**

**MARK ENVELOPE:**

**IFB 2021-129**

**Project: Construction, Modifications to  
Precinct 3 Constable & Justice of the Peace,  
920 E. Park Blvd.**

*ALL BIDS MUST BE RECEIVED IN THE OFFICE OF THE PURCHASING AGENT  
BEFORE OPENING DATE AND TIME*

SCOPE OF WORK INCLUDES all materials, labor, equipment and services to produce or be incorporated in such construction. Contract will be a general contract for remodeling approximately half of the second floor of the building at 920 E. Park Blvd., Plano, Texas (the other half will be remodeled by the Owner's personnel) including general construction, HVAC, electrical, plumbing, fire alarm/sprinkler modifications as well as minor remodeling to the first floor main corridor, and installation of new security bollards in front of the building. Payment for the contract work shall be made pursuant to the terms of the Contract Documents.

The opinion of probable construction cost for this contract is \$850,000.

Collin County uses Collin County eBid for the notification and dissemination of all solicitations for commodities and services. The receipt of solicitations through any other company may result in your receipt of incomplete specifications and/or addendums which could ultimately render your bid non-compliant. Collin County accepts no responsibility for the receipt and/or notification of solicitations through any other company.

COLLIN COUNTY APPRECIATES your time and effort in preparing a bid. Hard copy paper bid must be in a separate sealed envelope, manually signed in ink by a person having the authority to bind the firm in a contract and marked clearly on the outside as outlined above. Please note that all bids must be received at the designated location by the deadline shown. Bids received after deadline shall be considered void and

unacceptable. Collin County is not responsible for lateness of mail, carrier, etc. and time/date stamp clock in the Collin County Purchasing Department shall be the official time of receipt. All bid forms provided in this Invitation for Bid must be completed prior to submission. Failure to complete the forms shall render your bid null and void. We would appreciate you indicating on your "NO BID" response any requirements of this bid request which may have influenced your decision to "NO BID".

BIDS WILL BE publicly opened in the Office of the Purchasing Agent, 2300 Bloomdale Rd, Suite 3160, McKinney, TX 75071, at the date and time indicated above.

No oral, telegraphic, telephonic or facsimile bids will be considered. IFB's, RFP's, RFQ's and RFI's may be submitted in electronic format via Collin County eBid at <https://collincountytx.ionwave.net>

~~In a continued effort to operate safely and avoid person-to-person interaction to prevent the spread of COVID-19,~~ Collin County Purchasing will temporarily only accept IFB, RFP, RFQ and Quote submittals electronically in Ionwave (eBid) or via parcel carrier until further notice. Please do not deliver your solicitation response in person. All bid openings will be completed on schedule and witnessed by Collin County Purchasing staff to ensure all procurement statutes, policies and state laws are followed.

A PRE-BID CONFERENCE will be held by Collin County at the Collin County Sub-Courthouse, 920 Park Blvd., Plano, TX 75074 (meet outside the front entrance) on Tuesday, March 23, 2021 in order for bidders to ask questions regarding the proposed work. It is the bidder's responsibility to review the site and documents to gain a full understanding of the requirements of the bid.

~~Due to the current COVID-19 social distancing recommendations, a limit of six (6) attendees will be allowed during each session in addition to three (3) County representatives. Each contractor attending shall be limited to two (2) participants. Participants shall adhere to all current state and local COVID-19 health protocols. The first conference session will begin at 9:00 AM followed by sessions at 10:00 AM, 11:00 AM and 1:30 PM (as needed).~~ Conference sessions will be held at 9:00 AM and 10:00 AM. Bidders interested in attending the pre-bid conference shall RSVP to [purchasing@co.collin.tx.us](mailto:purchasing@co.collin.tx.us) with "2021-129, Modifications to Precinct 3 Constable & Justice of the Peace" in the subject line, no later than Monday, March 22, 2021 at 3:00 PM. RSVP response shall include company name, name of individual(s) that will be attending (~~maximum of 2~~) and the preferred session time. Attendees for each session will be scheduled in the order they are received.

**BID SECURITY:** All Bidders must submit, prior to the bid opening time, a Certified Check, Cashier's Check or acceptable Bid Bond payable without recourse to Collin County in the amount of not less than five percent (5%) of the total bid plus alternates as submitted.

1. Bid Bond, certified check or Cashier's Check may be mailed or hand delivered to the Office of the Collin County Purchasing Agent, Collin County Administration Building, 2300 Bloomdale Road, Ste 3160, McKinney, TX 75071 and shall be delivered in an envelope, marked plainly on the outside with the Bid Name and Number.
2. Bidders submitting a bid via Collin County eBid shall upload a Bid Bond at <https://collincountytx.ionwave.net>

Regardless of delivery method, all Bid Bonds shall be received prior to the bid opening time to be considered. **Failure to submit a copy of bid security prior to bid opening shall be cause for rejection of bid.**

The original Bid Bond shall be received in the Collin County Purchasing Department **no later than** close of business on the third working day after the bid opening. **Late receipt of original Bid Bond shall be cause for rejection of bid.**

BONDS: Contractor must furnish a performance bond, payment bond and one (1) year maintenance bond within ten (10) consecutive calendar days following award of contract. The bonds shall be issued by a corporate surety in accordance with all Texas Law, including but not limited to, Chapter 2253 of the Texas Government Code and Chapter 3503 of the Texas Insurance Code, for public works projects.

INFORMATION AND BIDDING DOCUMENTS: Drawings, specifications, instructions to bidders, and bidding and contract documents may be examined without charge at the following locations:

Spurgin & Associates Architects  
103 W. Louisiana Street  
McKinney, TX 75069  
Phone: (972) 562-5368  
Fax: (972) 562-5368

BIDDERS MAY SECURE copies of the Bidding Documents from the office of the Architect, Spurgin & Associates Architects, 103 W. Louisiana St., McKinney, TX 75069, (972) 562-5368:

1. Single sets of Drawings and Specifications, upon payment of Two Hundred Dollars (\$200.00) (nonrefundable).
2. Partial sets of Drawings and Specifications will not be available.

# Section 004100-Bid Form Addendum 1



## Collin County Purchasing

### 2021-129 Addendum 1

#### Construction, Modifications to Precinct 3 Constable & Justice of the Peace, 920 E. Park Blvd.

Issue Date: 3/9/2021

Questions Deadline: 4/2/2021 12:00 PM (CT)

Response Deadline: 4/8/2021 02:00 PM (CT)

Collin County Purchasing

#### Contact Information

Contact: JD Griffin, CPPB Senior Buyer

Address: Purchasing

Admin. Building

Ste.3160

2300 Bloomdale Rd.

Ste. 3160

McKinney, TX 75071

Phone: (972) 548-4116

Fax: (972) 548-4694

Email: [jgriffin@co.collin.tx.us](mailto:jgriffin@co.collin.tx.us)

## Event Information

Number: 2021-129 Addendum 1  
Title: Construction, Modifications to Precinct 3 Constable & Justice of the Peace, 920 E. Park Blvd.  
Type: Invitation for Bid - Construction  
Issue Date: 3/9/2021  
Question Deadline: 4/2/2021 12:00 PM (CT)  
Response Deadline: 4/8/2021 02:00 PM (CT)  
Notes: Please log in to view bid specifications.  
SCOPE OF WORK INCLUDES all materials, labor, equipment and services to produce or be incorporated in such construction. Contract will be a general contract for remodeling approximately half of the second floor of the building at 920 E. Park Blvd., Plano, Texas (the other half will be remodeled by the Owner's personnel) including general construction, HVAC, electrical, plumbing, fire alarm/sprinkler modifications as well as minor remodeling to the first floor main corridor, and installation of new security bollards in front of the building.

## Ship To Information

Address: 920 E. Park Blvd.  
Plano, TX 75074

## Billing Information

Address: Auditor  
Admin. Building  
Ste. 3100  
2300 Bloomdale Rd.  
Ste. 3100  
McKinney, TX 75071

## Bid Activities

### Pre-Bid Conference (RSVP Required)

3/23/2021

A PRE-BID CONFERENCE will be held by Collin County at the Collin County Sub-Courthouse, 920 Park Blvd., Plano, TX 75074 (meet outside the front entrance) on Tuesday, March 23, 2021 in order for bidders to ask questions regarding the proposed work. It is the bidder's responsibility to review the site and documents to gain a full understanding of the requirements of the bid.

Conference sessions will be held at 9:00 AM and 10:00 AM. Bidders interested in attending the pre-bid conference shall RSVP to [purchasing@co.collin.tx.us](mailto:purchasing@co.collin.tx.us) with "2021-129, Modifications to Precinct 3 Constable & Justice of the Peace" in the subject line, no later than Monday, March 22, 2021 at 3:00 PM. RSVP response shall include company name, name of individual(s) that will be attending and the preferred session time. Attendees for each session will be scheduled in the order they are received.

## Bid Attachments

### Addendum 1\_2021-129.doc

Addendum 1

[View Online](#)

### 001116 Advertisement\_Rev. 1.doc

Section 001116 Advertisement Rev. 1

[View Online](#)

### LEGAL NOTICE-2021-129.doc

Legal Notice

[Download](#)

## Modifications to Precinct 3\_Project Manual.pdf

[View Online](#)

Specifications

## Modifications to Precinct 3\_Plans.pdf

[View Online](#)

Plans

## Requested Attachments

### Bid Bond

*(Attachment required)*

Bid Security: All Bidders must submit, prior to the bid opening time, a Certified Check, Cashier's Check or acceptable Bid Bond payable without recourse to Collin County in the amount of not less than five percent (5%) of the total bid plus alternates as submitted. 1. Bid Bond, certified check or Cashier's Check may be mailed or delivered to the Office of the Collin County Purchasing Agent, Collin County Administration Building, 2300 Bloomdale Road, Ste 3160, McKinney, TX 75071 and shall be delivered in an envelope, marked plainly on the outside with the Bid Name and Number. 2. Bidders submitting a bid via Collin County eBid shall upload a Bid Bond at <https://collincountytx.ionwave.net>. Regardless of delivery method, all Bid Bonds shall be received prior to the bid opening time to be considered. Failure to submit a copy of bid security prior to bid opening shall be cause for rejection of bid. The original Bid Bond shall be received in the Collin County Purchasing Department no later than close of business on the third working day after the bid opening. Late receipt of original Bid Bond shall be cause for rejection of bid.

### W-9

*(Attachment required)*

### Conflict of Interest Questionnaire

## Bid Attributes

#### 1 Solicitation Submittals

Purchasing will temporarily only accept IFB, RFP, RFQ and Quote submittals electronically in Ionwave (eBid) or via parcel carrier until further notice. Please do not deliver your solicitation response in person. All bid openings will be completed on schedule and witnessed by Collin County Purchasing staff to ensure all procurement statutes, policies and state laws are followed. Please initial.

*(Required: Maximum 1000 characters allowed)*

#### 2 Attribute deleted as part of an Addendum

#### 3 eBid Notice

Collin County exclusively uses IonWave Technologies, Inc. (Collin County eBid) for the notification and dissemination of all solicitations. The receipt of solicitations through any other means may result in your receipt of incomplete specifications and/or addendums which could ultimately render your bid/proposal non-compliant. Collin County accepts no responsibility for the receipt and/or notification of solicitations through any other means. Please initial.

*(Required: Maximum 1000 characters allowed)*

**4 Contact Information**

List the contact name, email address and phone number of the main person(s) Collin County should contact in reference to this solicitation. Contact(s) shall be duly authorized by the company, corporation, firm, partnership or individual to respond to any questions, clarification, and or offers in response to this solicitation.

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*(Required: Maximum 4000 characters allowed)*

**5 Calendar Days Bid**

Please state the consecutive calendar days bid from notice to proceed through completion of project.

*(Required: Numbers only)*

**6 Exceptions**

Do you take exception to the specifications? If so, by separate attachment, please state your exceptions.

Yes  No

*(Required: Check only one)*

**7 Bonding Requirement Acknowledgement**

I understand that the bonding requirements of this solicitation are required and are included in the submitted pricing. A bond certificate (payment, performance, and/or maintenance) as stated in the specification document shall be submitted to the Purchasing department if I am awarded all or a portion of the resulting contract. Please initial.

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*(Required: Maximum 1000 characters allowed)*

**8 Insurance Acknowledgement – Construction/Public Works**

I understand that the insurance requirements of this solicitation are required and are included in the submitted pricing. The Contractor shall furnish certificates of insurance for both the Contractor and any subcontractor to the Purchasing department if awarded all or a portion of the resulting contract. Please initial.

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*(Required: Maximum 1000 characters allowed)*

**9 Subcontractors**

State the business name of all subcontractors and the type of work they will be performing under this contract. If you are fully qualified to self-perform the entire contract, please respond with "Not Applicable-Self Perform".

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*(Required: Maximum 4000 characters allowed)*



**1**  
**0** **Reference No. 1**

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references preferred. Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

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*(Required: Maximum 4000 characters allowed)*

**1**  
**1** **Reference No. 2**

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references preferred. Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

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*(Required: Maximum 4000 characters allowed)*

**1**  
**2** **Reference No. 3**

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references preferred. Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

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*(Required: Maximum 4000 characters allowed)*

**1  
3** **Preferential Treatment**

The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Government Code, Title 10, V.T.C.A., Chapter 2252, Subchapter A).

1. Is your principal place of business in the State of Texas?
2. If your principal place of business is not in Texas, in which State is your principal place of business?
3. If your principal place of business is not in Texas, does your state favor resident bidders (bidders in your state) by some dollar increment or percentage?
4. If your state favors resident bidders, state by what dollar amount or percentage.

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*(Required: Maximum 4000 characters allowed)*

**1  
4** **Debarment Certification**

I certify that neither my company nor an owner or principal of my company has been debarred, suspended or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension," as described in the Federal Register and Rules and Regulations. Please initial.

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*(Required: Maximum 1000 characters allowed)*

**1  
5** **Immigration and Reform Act**

I declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America. I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable by Collin County. Please initial.

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*(Required: Maximum 1000 characters allowed)*

**1  
6** **Disclosure of Certain Relationships**

Chapter 176 of the Texas Local Government Code requires that any vendor considering doing business with a local government entity disclose the vendor's affiliation or business relationship that might cause a conflict of interest with a local government entity. Subchapter 6 of the code requires a vendor to file a conflict of interest questionnaire (CIQ) if a conflict exists. By law this questionnaire must be filed with the records administrator of Collin County no later than the 7th business day after the date the vendor becomes aware of an event that requires the statement to be filed. A vendor commits an offense if the vendor knowingly violates the code. An offense under this section is a misdemeanor. By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code. Please send completed forms to the Collin County County Clerk's Office located at 2300 Bloomdale Rd., Suite 2104, McKinney, TX 75071. Please initial.

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*(Required: Maximum 1000 characters allowed)*

**17 Anti-Collusion Statement**

Bidder certifies that its Bid/Proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid/Proposal for the same materials, services, supplies, or equipment and is in all respects fair and without collusion or fraud. No premiums, rebates or gratuities permitted; either with, prior to, or after any delivery of material or provision of services. Any such violation may result in Agreement cancellation, return of materials or discontinuation of services and the possible removal from bidders list. Please initial.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(Required: Maximum 1000 characters allowed)*

**18 Disclosure of Interested Parties**

Section 2252.908 of the Texas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury. Section 2252.908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252.908 provides definitions of certain terms occurring in the section. Section 2252.908 applies only to a contract entered into on or after January 1, 2016. Please initial.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(Required: Maximum 1000 characters allowed)*

**19 Notification Survey**

In order to better serve our offerors, the Collin County Purchasing Department is conducting the following survey. We appreciate your time and effort expended to submit your bid. Should you have any questions or require more information please call (972) 548-4165. How did you receive notice of this request?

- Plano Star Courier     Plan Room     Collin County eBid Notification     Collin County Website  
 Other

*(Required: Check only one)*

**20 Bid Bond Acknowledgement**

I understand that accompanying this bid, is a certified check, cashier's check or Bid Bond in the amount of five percent (5%) of the total amount bid. Bidders submitting a bid via Collin County eBid shall upload a Bid Bond at <https://collincountytx.ionwave.net>. Regardless of delivery method, all Bid Bonds shall be received prior to the bid opening time to be considered.

I understand that the original Bid Bond shall be received in the Collin County Purchasing Department no later than close of business on the third working day after the bid opening. **Late receipt of original Bid Bond shall be cause for rejection of bid.** Please initial.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(Required: Maximum 4000 characters allowed)*

**2  
1 Construction Acknowledgement**

Bidder, declares that the only person or parties interested in this bid are those principals named herein, that his/her bid is made without collusion with any other person, firm or corporation, that he/she has carefully examined the Contract Documents including the Advertisement for Bids, Instruction to Bidders, Construction Agreement, Specifications and the Drawings, therein referred to and has carefully examined the locations, conditions and classes of materials for the proposed work, and agrees that he/she will provide all the necessary labor, machinery, tools, equipment, apparatus and other items incidental to construction and will do all the work and furnish all the materials called for in the Contract Documents in the manner prescribed therein. Bidder hereby declares that he/she has visited the site of the Work and has carefully examined the Contract Documents pertaining to the Work covered by the above Bid, and he/she further agrees to commence work within ten (10) consecutive calendar days after date of written Notice to Proceed and to substantially complete the work on which he/she has bid within the number of days specified subject to such extensions of time allowed by Specifications. Bidder certifies that the bid prices contained in this bid have been carefully checked and are submitted as correct and final. The prices have been shown in words and figures for each item listed in this bid and it is understood that in the event of a discrepancy, the words shall govern. Please initial.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(Required: Maximum 1000 characters allowed)*

**2  
2 Addendum No. 1 Acknowledgement**

Please initial to verify your receipt of the addendum.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(Required: Maximum 1000 characters allowed)*

**Bid Lines**

**1 Package Header**

Base Bid Grand Total

Quantity:   1   UOM:   lump sum   Total: \$

Item Notes: Total Material Cost (Line 1.1) and Total Labor Cost (Line 1.2) must add up to the Base Bid Grand Total.

Supplier Notes: \_\_\_\_\_  
\_\_\_\_\_

- No bid
- Alternate specification  
*(Attach separate sheet)*
- Additional notes  
*(Attach separate sheet)*

**Package Items**

**1.1 Total Materials Cost Incorporated in Project**

*(Response required)*

Quantity:   1   UOM:   lump sum   Price: \$  Total: \$

Supplier Notes: \_\_\_\_\_  
\_\_\_\_\_

- No bid
- Additional notes  
*(Attach separate sheet)*

**1.2 Total Labor Cost Incorporated in Project**

*(Response required)*

Quantity:   1   UOM:   lump sum   Price: \$  Total: \$

Supplier Notes: \_\_\_\_\_  
\_\_\_\_\_

No bid  
 Additional notes  
*(Attach separate sheet)*

**Supplier Information**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Supplier Notes**

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\_\_\_\_\_

The undersigned hereby certifies the foregoing bid submitted by the company listed below hereinafter called "bidder" is the duly authorized agent of said company and the person signing said bid has been duly authorized to execute same. Bidder affirms that they are duly authorized to execute this contract; this company; corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder or other person or persons engaged in the same line of business; and that the contents of this bid as to prices, terms and conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*