



COLLIN COUNTY

Human Resources
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DATE: June 24, 2021

FROM: Cynthia Jacobson, Director of Human Resources

TO: Collin County Commissioners Court

SUBJECT: Fire Marshal Reclassification and Reorganization

Currently, Collin County has a contract for armored car services through Brink's Inc. This contract will end effective 9/30/2021 or upon 30 days' notice to terminate the agreement. The Fire Marshal's office will take over the cash management duties currently handled by Brink's. In order to handle these additional responsibilities, the Fire Marshal's office is requesting a reclassification of an existing position, Assistant Emergency Management Specialist (00300409) in pay grade 514, to a Deputy Fire Marshal position in 557. The Deputy Fire Marshal position will be a licensed TCOLE peace officer that can assist with cash management duties, inspections, and fire emergencies. This reclassification will not affect a current employee as the incumbent is retiring effective 6/30/21. If approved, the reclassification would be effective Monday, July 12, 2021.