



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

07/16/21

VariVerge LLC
920 SW 9th Avenue
Amarillo, TX 79101

Re: Contract Name: **RFP 2017-202 Tax Statement Preperation and Mailing Service**
Contract Start Date: **September 1, 2017**
Agreement Renewal Period: **August 31, 2021 – August 31, 2022 (renewal 4 of 4)**

Dear Ms. Parker :

The aforementioned contract between Collin County and your company will expire on **08/31/2021**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by **07/20/2021**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at halley@co.collin.tx.us

Sincerely,

Hunter Alley
Senior Buyer

Please check one:

Yes ☒ I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.
No ☐ I cannot renew the contract.

Signature: Mckenzie Parker
Print Name & Title: Mckenzie Parker, sales & marketing
Date: 7/16/2021

If your address has changed from above please state new address below:

Street Address: _____
City, State, Zip Code: _____