



COLLIN COUNTY

Office of the Purchasing Agent
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DATE: August 24, 2021

TO: Judge Chris Hill

FROM: Michelle Charnoski, NIGP-CPP, CPPB
Purchasing Agent

SUBJECT: Prior Approval – Discretionary exemption to bid process and continuation of services to complete work

This memo is to respectfully request the Judge’s prior approval for an exemption to the bid process per VTCA LGC 262.024 (a)(3) “an item necessary because of unforeseen damage to public property”, and to complete the work to fix damage to the Central Plant’s breaker due to an explosion caused by moisture and oxidation in the metal wall in the housing cabinet in an estimated amount of \$75,000.

Currently, this damage is causing an outage at the Central Plant, Juvenile Detention, Justice Center, JJAEP, Minimum Security and Animal Services. The Central Plant, Justice Center, and Minimum Security are on generator power with the ability to function at normal capacity. Juvenile Detention, JJAEP, and Animal Services are on “life safety” generator power. There are limited functions in the buildings on “life safety” generator power, and the generators do not support the air handlers to cool those buildings.

Due to the emergency circumstances, the Facilities Department requested Shermco Industries as they were immediately available to respond, and had quoted a competitive rate less than 30 days prior for similar services. As the work was being completed, additional time and resources were needed to properly finish the job, and the Facilities Department is now requesting that Shermco Industries be allowed to finish the job, which in total will be an estimated \$75,000.

If you have any questions, please contact me at ext. 4142.

Thank you for your consideration.

Judge Chris Hill