



# COLLIN COUNTY

Rick Monk  
Facilities Director  
Central Plant  
4600 Community Avenue  
McKinney, Texas 75071  
www.collincountytx.gov

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## *Interoffice Memorandum*

August 25, 2021

To: Commissioner's Court

From: Rick Monk/ Facilities Director

RE: Budget Amendment

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Request Commissioner's Court approval for a budget amendment to Facilities & Parks Admin budget. The overage in account line 0001-40010-0001-56-30-0000-637199 is reflective negatively for the obsolete inventory items sent to auction. I am asking for \$16,312.00 be moved from "training and travel" line items and \$5,000.00 moved from the Facilities & Parks Shared budget line 0001-40010-0009-56-30-0000-626401, Consultant to building maintenance line, 0001-40010-0001-56-30-0000-637540. This will allow monies for any inventory overages or unforeseen items in the Facilities & Parks Admin, Maintenance and Operations.

If I can be of further assistance please do not hesitate to contact me at extension 5331.