



# COLLIN COUNTY

Human Resources  
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Date: August 30, 2021  
To: Cynthia Jacobson, HR Director  
From: Jessica Gramly, Risk Manager  
RE: Third Party Administrator Contract Renewal

The County's current contract with our third party administrator for Workers' Compensation and Liability claims will expire on October 1, 2021. I recommend that we renew with TriStar Risk Management for FY2022. The contract will be extended with the same terms and conditions of our current contract, with the same cost of \$45,075 annually. This agreement is for the following claims administration and handling fees:

- \$11,268.75 for October 1, 2021, through December 31, 2021
- \$11,268.75 for January 1, 2022, through March 31, 2022
- \$11,268.75 for April 1, 2022, through June 30, 2022 and
- \$11,268.75 for July 1, 2022, through September 30, 2022

The contract year will begin on October 1, 2021, and will extend through and include September 30, 2022. This is the last available renewal on the contract and we will RPF FY 2023. Costs will come from account 5502-03020-0035-41-30-0000-615960.

Mailing Address: Tristar Risk Management  
PO Box 513869  
Los Angeles, CA 90051-3869

Wire Instructions: Citizens Business Bank, ABA#122234149  
F/B/O/Tristar Risk Management, Account #047035565