



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytexas.gov

August 24, 2021

The Vitasek Leasing Co., Inc.  
dba Collin County Courthouse Cafe  
4717 Durham Dr.  
Plano, TX 75093

Re: Contract Name: RFP 2019-327 Services, Cafeteria Management for Courthouse  
Contract Start Date: January 1, 2020  
Agreement Renewal Period: January 1, 2022 – December 31, 2022 (renewal 2 of 4)

Dear Mr. Vitasek:

The aforementioned contract between Collin County and your company will expire on **December 31, 2021**. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by **Wednesday, September 8<sup>th</sup>**.

Should you have any questions, please feel free to contact me at [gzimmel@collincountytexas.gov](mailto:gzimmer@collincountytexas.gov)

Sincerely,

Gina Zimmer, CPPB  
Buyer II

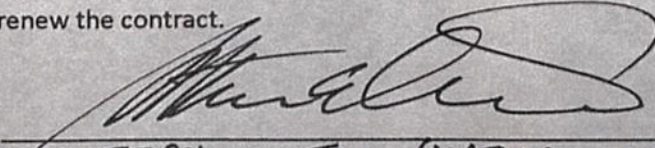
Please check one:

- Yes  I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.
- No  I cannot renew the contract.

Signature:

Print Name & Title:

Date:

  
 \_\_\_\_\_  
 STEPHEN E. VITASEK, PRESIDENT  
 \_\_\_\_\_  
 SEPT 6, 2021  
 \_\_\_\_\_

If your address has changed from above please state new address below:

Street Address:

City, State, Zip Code:

\_\_\_\_\_ 7712 LOMA ALTA TRAIL \_\_\_\_\_  
 \_\_\_\_\_ MCKINNEY, TX 75070 \_\_\_\_\_