



**OFFICE OF THE SHERIFF**  
COLLIN COUNTY, TEXAS

JIM SKINNER, SHERIFF

Date: September 17, 2021  
To: Commissioners Court  
From: Sheriff Jim Skinner *JOS*  
Re: Contract No: IFB 2020-368, Jail Kitchen Non-Food: Empire Paper,  
Change Order No. 1

I request Commissioners Court consideration and any action regarding approval renewing contract number IFB 2020-368, Jail Kitchen Non-Food: Empire Paper for the period of October 1, 2021 through September 30, 2022 and further authorize the Purchasing Agent to execute same.

JOS/ke