



Contract Change Order One (1)

Office of the Purchasing Agent  
Collin County Administration Building  
2300 Bloomdale Rd, Ste 3160  
McKinney, TX 75071  
972-548-4165

Vendor: Empire Paper  
2708 Central Frwy East  
Wichita Falls, TX 76301

Effective Date 10/4/2021  
Contract No. 2020-368

Contract Supplies: Jail Kitchen Non-Food

Awarded by Court Order No.: 2020-1117-11-09  
Change Order No.: 1 Court Order No.

YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGE TO THIS CONTRACT

1. Renew contract for the period of October 1, 2021 through September 30, 2022
2. Add to contract:
 

Line 9	Oven Cleaner aerosol spray	\$	3.84 each
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3. Update Section 4.6 Price Redetermination clause to the following:

4.6 Price Re-determination: A price re-determination may be considered by Collin County only at the anniversary date of the contract. The anniversary date will be September 30th of each year. All requests for price re-determination shall be in written form, and shall be submitted at a minimum of ninety (90) days prior to anniversary date and shall include documents supporting price re-determination such as Manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Collin County reserves the right to accept or reject any/all of the price re-determination as it deems to be in the best interest of the County.

From: 4.6 Price Re-determination: Price Adjustment Clause (Escalation/De-Escalation): The bidder is to submit a bid that will be fixed for one (1) year. On each anniversary date of the contract, the Contractor may be granted an increase or decrease in their bid. The anniversary date will be the day the contract was awarded by Commissioners' Court of each year. All requests for price re-determination shall be in written form and shall include documents supporting price re-determination such as Manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc.. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Collin County reserves the right to accept or reject any/all of the price re-determination as it deems to be in the best interest of the County.

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Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

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ACCEPTED BY:

Michelle Sheeder (Print Name)

Empire Paper

2708 Central Frwy East

Wichita Falls, TX 76301

Michelle Sheeder

SIGNATURE

TITLE: Bids Agent

DATE: 9/16/21

ACCEPTED AND AUTHORIZED BY  
AUTHORITY OF COLLIN COUNTY  
COMMISSIONERS COURT

Collin County Administration Building  
2300 Bloomdale Rd, Ste 3160  
McKinney, Texas 75071

Michelle Charnoski, NIGP-CPP, CPPB  
Purchasing Agent

DATE: \_\_\_\_\_