



# COLLIN COUNTY

Rick Monk  
Facilities Director  
Central Plant  
4600 Community Avenue  
McKinney, Texas 75071  
www.collincountytx.gov

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## *Interoffice Memorandum*

October 5, 2021

To: Commissioner's Court

From: Rick Monk/ Facilities Director

RE: Award: HVAC Maintenance & Repair Contract, IFB 2021-244; Primary to Assured Mechanical Solutions LLC and Secondary to Houk Air Conditioning, Inc

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Request approval to award the HVAC Maintenance & Repair Contract, IFB 2021-244 to Assured Mechanical Solutions LLC as primary and HOUK Air Conditioning, Inc as secondary for a 12-month period with the option of four 1 year renewals, effective October 1, 2021, through September 30, 2022.

If I can be of further assistance please do not hesitate to contact me at extension 5331.

C: awardhvacmaint&repair2021-244/pj