



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

MEMO

TO: Collin County Commissioners Court

FROM: Michelle Charnoski, NIGP-CPP, CPPB
Purchasing Agent

DATE: November 8, 2021

RE: Advertise for Bid: IFB 2022-055, Printing: General Office Forms

Collin County Purchasing respectfully requests approval for advertising of the IFB 2022-055 Printing: General Office Forms. The funding for this request will come from the approved budget.