

9:05 AM

<b>Agency Name:</b> Collin County	<b>Grant/App:</b> 4245501	<b>Start Date:</b> 9/1/2021
<b>Project Title:</b> Juvenile Mental Health Court	<b>Status:</b> Pending AO Acceptance of Award [FUND HOLD]	<b>End Date:</b> 8/31/2022 <b>Fund Source:</b> DC-Specialty Courts Program
<b>Current Grant Manager:</b> Madeline De Amaral	<b>Current Program Manager:</b> Alyssa Smith	<b>Liquidation Date:</b>
	<b>Original Award:</b> \$0.00	
<b>Current Budget:</b> \$153,678.90	<b>Current Award:</b> \$0.00	<b>CFDA:</b> NONE <b>OOG Solicitation:</b> FY22 Specialty Courts Program

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General Information and Instructions

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Select and Enter Budget Line Item Details

Budget Category	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	
Personnel	\$103,969.70	\$0.00	\$0.00	\$0.00	\$103,969.70	
<b>OOG-Defined Line Item</b>	<b>OOG Funds</b>	<b>Cash Match</b>	<b>In Kind Match</b>	<b>GPI</b>	<b>Total Project</b>	
Case Manager	\$77,598.00	\$0.00	\$0.00	\$0.00	\$77,598.00	
<b>Grantee-Defined Line Item</b>	<b>OOG Funds</b>	<b>Cash Match</b>	<b>In Kind Match</b>	<b>GPI</b>	<b>Total Project</b>	<b>Qty / % of Salary</b>
Case Manager Duties: Intensive case management skills. Monitor the progress of clients served. Conducts special projects for the Director and the Department for this program. Performs all other related duties involved in the operation of Juvenile Services as assigned or required to this grant. The case manager will coordinate service delivery, ensure communication among providers internally and externally; ensure follow up of any recommended assessments or services; act as an advocate for client with medical professionals, aid in the development and coordination of treatment plans; and ensure communication with family and agencies... Bachelor's degree required and a minimum of three (3) years experience. Valid Texas Driver's License. Base Pay: \$53,087 with fringe benefits at \$24,510 for 12 months at \$77,598.00. The Juvenile Court Mental Health Case Manager will be at 100%. Position: Vacant at this time.	\$77,598.00	\$0.00	\$0.00	\$0.00	\$77,598.00	100
Probation Officer	\$26,371.70	\$0.00	\$0.00	\$0.00	\$26,371.70	
<b>Grantee-Defined Line Item</b>	<b>OOG Funds</b>	<b>Cash Match</b>	<b>In Kind Match</b>	<b>GPI</b>	<b>Total Project</b>	<b>Qty / % of Salary</b>
Juvenile Probation Officer (Specialized-Mental Health Caseload) The Juvenile Probation Officer (JPO) will meet with each participant to create an individual case plan that will work for client and family so that they will remain focused on completing their goals. The JPO will be tracking each participants progress within the program and assist the clients when necessary in order for them to complete the program successfully. The duties of the JPO will also include providing intensive supervision to ensure that they are doing what they are supposed to be doing. Perform counseling, guidance in the operation of the County's Juvenile Program. Counsels and confers with juveniles, parents, schools and agencies in order to provide adequate resources. Investigates, monitors and reports on cases involving juveniles with mental illness within the program that need assistance who have violated the law. Investigates referrals and formulates a treatment plan for the client. The probation officer will conduct random and observe drug testing on participants based on their level of probation. The Juvenile Probation Officer also attends team meetings, weekly staffing and weekly status court hearings. Base pay \$53,087.15 with fringe benefits at \$24,510 for 12 months will be \$77,598.00. Position: Vacant at this time.	\$26,371.70	\$0.00	\$0.00	\$0.00	\$26,371.70	100
Contractual and Professional Services	\$40,050.00	\$0.00	\$0.00	\$0.00	\$40,050.00	
<b>OOG-Defined Line Item</b>	<b>OOG Funds</b>	<b>Cash Match</b>	<b>In Kind Match</b>	<b>GPI</b>	<b>Total Project</b>	
Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	\$40,050.00	\$0.00	\$0.00	\$0.00	\$40,050.00	
<b>Grantee-Defined Line Item</b>	<b>OOG Funds</b>	<b>Cash Match</b>	<b>In Kind Match</b>	<b>GPI</b>	<b>Total Project</b>	<b>Qty / % of Salary</b>
The treatment services are individualized to meet the needs of each participant and his/her family. Assessment process but not limited to: substance abuse, mental health, trauma, employment/financial needs, housing, school progress, behavior/emotional management. Counseling and guidance is priority. . Therapist are licensed by State. . Dual Diagnosis:10 participants at \$315.00 per week for 6 weeks at a cost of \$18,900.00 (IOP) and 3 participants at \$7,050.00 per week for 6 weeks at a cost of \$21,150.00 (PHP)	\$40,050.00	\$0.00	\$0.00	\$0.00	\$40,050.00	0
Travel and Training	\$2,638.00	\$0.00	\$0.00	\$0.00	\$2,638.00	
<b>OOG-Defined Line Item</b>	<b>OOG Funds</b>	<b>Cash Match</b>	<b>In Kind Match</b>	<b>GPI</b>	<b>Total Project</b>	
In-State Registration Fees, Training, and/or Travel	\$2,638.00	\$0.00	\$0.00	\$0.00	\$2,638.00	
<b>Grantee-Defined Line Item</b>	<b>OOG Funds</b>	<b>Cash Match</b>	<b>In Kind Match</b>	<b>GPI</b>	<b>Total Project</b>	<b>Qty / % of Salary</b>
The conference is sponsored by the Correctional Management Institute of Texas Association of Specialty Courts. The conference is a four day event to provide education for working with individuals with mental illness. Target population: Leadership, Judicial, Law Enforcement, Support Staff, Medical Staff, and Mental Health Staff. Topics might include the following but not limited to: Mental Health First Aid Certification, CALM-Counseling or Access to Lethal Means, Managing Mentally Ill in Criminal Justice System, and Adolescent Brain (just to name a few). The conference will be held in Oct. in Galveston, Texas. Conference expenses are as follows: Registration is \$210 per person. Hotel is \$103 per night/4 nights. Conference rate utilized. Per diem will be paid at the county rate for meals in Galveston, Texas. The fees include registration, hotel, per diem for meals and flight cost. Two employees (Juvenile Probation Officer and Case Manager) at \$1,319.00 x 2 = \$2,638.00.	\$2,638.00	\$0.00	\$0.00	\$0.00	\$2,638.00	0
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Supplies and Direct Operating Expenses	\$7,021.20	\$0.00	\$0.00	\$0.00	\$7,021.20	
<b>OOG-Defined Line Item</b>	<b>OOG Funds</b>	<b>Cash Match</b>	<b>In Kind Match</b>	<b>GPI</b>	<b>Total Project</b>	
Specialized Computer Software (\$5,000 or less per unit)	\$2,155.20	\$0.00	\$0.00	\$0.00	\$2,155.20	

Grantee-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
Software will include Absolute Control Professional software License, Microsoft word, excel, outlook and other computer programs necessary for staff to utilize for assisting juveniles. Software for 2 laptops: \$633.60 x 2 = \$1,267.20.	\$1,267.20	\$0.00	\$0.00	\$0.00	\$1,267.20	0
MIFI is a mobile hot spot to allow internet access to both JPO and Case Manager. MIFIs are necessary for the JPO and case manager to work on their assigned computers while working in the field. Internet access is necessary to review work emails, and other websites which may be necessary to complete their job while not in the office. MIFI Device/Service for 2 laptops: \$444.00 x 2 = \$888.00	\$888.00	\$0.00	\$0.00	\$0.00	\$888.00	0
Laptop System and Accessories (\$5,000 or less per unit)	\$4,866.00	\$0.00	\$0.00	\$0.00	\$4,866.00	
Grantee-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
The two laptops will be used by the Case Manager and Juvenile Probation Officer and they will be utilized to assist while working in the field or in the office. Two laptops and Peripherals at \$2,433.00 x 2 = \$4,866.00	\$4,866.00	\$0.00	\$0.00	\$0.00	\$4,866.00	0
Indirect Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Summary Totals

OOG Funds:	Cash Match:	In Kind Match:	GPI:	Total Project:
\$153,678.90	\$0.00	\$0.00	\$0.00	\$153,678.90

Export Your Budget Detail Item(s)

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Note from Grantee to OOG

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**Enter on: 7/8/2021 1:57:02 PM By: Andrew Friedrichs**  
 PSO has determined that the maximum amount available for consideration of this application is \$153,678.90. PSO has administratively lowered the overall budget and placed a Fund Hold for the applicant to update/revise the final budget post-award.

**Enter on: 4/1/2021 8:27:44 AM By: Erin Cole**  
 Supplies and Direct Operating Expenses (Laptop): Please include who will be using the laptop or how it will be used.

**Enter on: 4/1/2021 8:26:01 AM By: Erin Cole**  
 Travel and Training (In-State): Please revise the line item description to be clear on what conference you will be attending. The line item mentions the Texas Association of Specialty Court Conference and the 8th Annual Mental Health Conference. If it is just the Mental Health Conference, please remove TASC out of the line item.

**Enter on: 3/26/2021 3:08:07 PM By: Erin Cole**  
 Personnel (Case Manager): Please revise to include the name of the case manager and to specify the salary and fringe amount, not just the base pay.

Personnel (Probation Officer): Please revise to include the name of the PO, a brief description of his/her duties, and specify the salary and fringe amount, not just the base pay.

Contractual and Professional Services: Please provide a brief description of services that will be included in the contract.

Travel and Training: If you plan on attending two conferences/trainings, please separate them to have their own line item. Also, please include a brief description of the training/conference.

Equipment: Please re-categorize all the line items under equipment. Any equipment that is under \$5,000 should go under Supplies and Direct Operating Expenses.

Equipment (Laptop): Please include who will be using the laptop or how it will be used.

Equipment (MIFI): Please include who will be using this and a brief description of the item. Also, will you be purchasing two? If so, please provide the quantity and cost per unit.

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