



## COLLIN COUNTY

Human Resources  
2300 Bloomdale Road  
Suite 4117  
McKinney, Texas 75071  
(972) 548-4606 phone  
(972) 547-5735 fax  
[www.collincountytx.gov](http://www.collincountytx.gov)

---

Date: November 16, 2021

To: Cynthia Jacobson, HR Director

From: Jessica Gramly, Risk Manager

RE: FY 2022 General Liability Insurance - Additional Coverage

Collin County recently took armored services in-house and Risk Management confirmed that this type of work is not currently covered under our existing general liability policy. To reduce the county's risk in this matter, we are recommending adding additional coverage to our general liability policy for these services. We received a proposed quote to add this line of coverage for \$9,593.25 annually.

The additional coverage will be in effect from the date Commissioner's Court approves the coverage to September 30, 2022. The premium will be issued from account number 5501-03020-0018-41-30-0000-615905.



Contract Modification Document

Office of the Purchasing Agent  
Collin County Administration Building  
2300 Bloomdale Rd, Ste 3160  
McKinney, TX 75071  
972-548-4165

Vendor: USI Southwest Inc. Contract No. 2019-248  
14241 Dallas Pkwy Contract: Insurance, General Liability  
Suite 700  
Dallas, TX 75254

YOU ARE DIRECTED TO MAKE THE FOLLOWING MODIFICATION TO THIS CONTRACT

- 1 Add additional policy Law Enforcement Liability - Armored Services coverage to the policy in the amount of \$9593.25 per the attached documentation.

Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

Amendment No. 6 has been accepted and authorized by authority of Collin County Commissioners Court by Court Order No. \_\_\_\_\_ effective on December 6, 2021.

ACCEPTED BY:

Robert S. Bookhammer  
SIGNATURE

Robert S. Bookhammer  
(Print Name)

TITLE: Senior Vice President  
DATE: November 17, 2021

\_\_\_\_\_  
SIGNATURE

Michelle Charnoski, NIGP-CPP, CPPB  
(Print Name)

TITLE: PURCHASING AGENT  
DATE: \_\_\_\_\_

---

---

HISTORICAL INFORMATION

---

---

Awarded by Court Order No. 2019-825-09-23

Renewal No.	<u>1</u>	Court Order No.	<u>2020-833-09-14</u>		
Renewal No.	<u>1</u>	Court Order No.	<u>2021-853-09-13</u>		
Amendment	<u>No. 1</u>	Court Order No.	<u>2019-967-10-21</u>	Summary	<u>added policy</u>
Amendment	<u>No. 2</u>	Court Order No.	<u>2020-833-09-14</u>	Summary	<u>renewal</u>
Amendment	<u>No. 3</u>	Court Order No.	<u>2020-888-09-21</u>	Summary	<u>added policy, force majeure</u>
Amendment	<u>No. 4</u>	Court Order No.	<u>2021-853-09-13</u>	Summary	<u>renewal</u>
Amendment	<u>No. 5</u>	Court Order No.	<u>2021-984-10-04</u>	Summary	<u>added policy</u>
Amendment	<u>No. 6</u>	Court Order No.	<u></u>	Summary	<u>added policy</u>

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

USI Southwest, Inc.
Dallas, TX United States

Certificate Number:
2021-824782

Date Filed:
11/17/2021

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Collin County Government

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2019-248
Insurance, General Liability

Table with 4 columns: Name of Interested Party, City, State, Country (place of business), Nature of interest (Controlling, Intermediary)

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Robert S. Bookhammer, and my date of birth is [redacted]

My address is [redacted] (street), [redacted] (city), [redacted] (state), [redacted] (zip code), [redacted] (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 17th day of November, 2021

Robert S. Bookhammer

Signature of authorized agent of contracting business entity (Declarant)



**COLLIN COUNTY**

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

## CHAPTER 2252 CERTIFICATION

As a representative of the Purchasing Agent for Collin County, Texas, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that I did review the website of the Comptroller of the State of Texas concerning the listing of companies that is identified under Section 806.051, Section 807.051 or Section 2253.253 and I have ascertained that the below-named company is not contained on said listing of companies which do business with Iran, Sudan or any Foreign Terrorist Organization.

USI Southwest, Inc.  
COMPANY NAME

2019-248  
SOLICITATION NUMBER

CERTIFICATION CHECK PERFORMED BY:

*Gina Zimmer*  
PRINT NAME

*Gina Zimmer*  
SIGNATURE

11/18/2021  
DATE