



COLLIN COUNTY

Collin County Health Care Services
825 N. McDonald St. Suite 130
McKinney, Texas 75069
www.collincountytx.gov

MEMORANDUM

DATE: July 12, 2021

TO: Collin County Health Care Board of Trustees

FROM: Candy Blair
Healthcare Care Services Administrator

RE: No-Cost Amendment to the Texas Department of State Health Services (DSHS) IDCU/COVID-19 Grant Number: HHS000812700014

Attached is the DSHS approved no-cost amendment to the IDCU/COVID-19 grant contract.

Collin County Health Care Services wishes to move \$119,837 of unspent funds that were originally budgeted for Contractual, Travel, and Other contract expenses. The funds will be redirected into the Personnel budget category to continue the employment of two existing Epidemiologists rather than laying them off on September 15, 2021. This approved no-cost amendment will maintain the salaries of the two existing employees to continue their roles conducting critical public health activities including COVID-19 surveillance and mitigation until April 30, 2022. The total budget for the grant award will be maintained at \$456,287.

Local Health Department awards are “one-time” only and activities should not incur future reoccurring costs beyond April 30, 2022.

The changes between the original and amended grants include:

Budget Category	Original Budget	Amended Budget	Change
Salary	\$221,594	\$306,472	\$84,878
Fringe	\$91,522	\$126,481	\$34,959
Travel	\$1,150	\$560	-\$590
Equipment	\$0	\$0	\$0
Supplies	\$9,774	\$9,774	\$0
Contractual	\$100,000	\$0	-\$100,000
Other	\$32,238	\$12,991	-\$19,247
Total	\$456,278	\$456,278	\$0

CB/cj