



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
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McKinney, Texas 75071
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TO: Commissioners Court
Collin County

FROM: Michelle Charnoski, NIGP-CPP, CPPB
Purchasing Agent

DATE: January 3, 2022

RE: Award: Coop Quote 2022-103, OEM Toner Cartridges for Laser and Inkjet Printers

The Purchasing Department is requesting Commissioners Court consideration and any action regarding approval to award Coop Quote 2022-103, OEM Toner Cartridges for Laser and Inkjet Printers, to the lowest and best bidders per the attached contract data sheet.

The OEM Toner Cartridges for Laser and Inkjet Printers contract is used by all County departments for their various OEM Toner Cartridge needs.

Please contact the Purchasing Department with any questions.