



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

December 8, 2021

Wiss, Janney, Elstner Associates, Inc.
330 Pfingsten Road
Northbrook, IL 60062

Re: Contract Name: Professional Services, Forensic Engineering Services
Contract Number: RFQ 2021-122
Contract Start Date: February 22, 2021
Agreement Renewal Period: February 22, 2022 through February 21, 2023 (Renewal 1 of 2)

Dear Mr. Grelle:

The aforementioned contract between Collin County and your company will expire on February 21, 2022. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by December 13, 2021. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at jgriffin@co.collin.tx.us
Sincerely,

J.D. Griffin, CPPB
Senior Buyer

Please check one:

Yes ☒ I agree to renew the contract with Collin County at the rates established in the original solicitation to include any previously executed amendments/change orders.
No ☐ I cannot renew the contract.

If no, please state reason: _____

Signature: _____

Print Name: _____

Title: _____

Date: _____

Douglas L. Smith

Douglas L. Smith

Principal and Unit Manager

12/13/21

HISTORICAL INFORMATION

Awarded by Court Order No. 2021-161-02-22

Renewal No. 1

Court Order No. _____

Renewal No. 2

Court Order No. _____