



JIM SKINNER, SHERIFF

**MEMORANDUM**

Date: January 28, 2022  
To: Commissioners Court  
From: Jim Skinner, Sheriff *JOS*  
Re: OVERTIME APPROVAL – EXTENTION

This is a request to extend overtime for Virginia Westrick, in an attempt to address the growing number of expunctions. The original request was approved by Court on October 25, 2021, Court Order 2021-1075-10-25.

Virginia has made great progress in taking care of the expunctions. We currently have 171 remaining, and the number grows daily. The Sheriff's Office is requesting an additional 80 hours be granted for the remainder of FY 2022. This overtime will strictly be used for working expunctions.

JOS:tms