



Trinity Trail Preservation Association

December 21, 2021

Ms. Tracy Homfeld
Collin County Engineering
4690 Community Ave., Suite 200
McKinney, Tx 75071

Duke Monson
President

Tim Baney
Vice-President

Sharon Berryman
Secretary

Kendra Lara
Treasurer

Subject: Request to Modify 2019 Collin County Parks and Open Space Grant

Dear Ms. Homfeld:

I am writing to request that the Collin County Commissioner's Court approve our request to modify the financials of our 2019 Collin County Parks and Open Spaces Grant.

The original grant project was to re-route 10 segments of the Trinity Trail at Lavon Lake and had a total project cost of \$14,979.80. The out-of-pocket costs envisioned at the time the grant was awarded were primarily for new signage and contractor work on each of the trail segments. It was only after work began on locating and flagging each of the new re-routes that we discovered that several of the re-routes would require crossing significant (significant by our standards) drainage channels. Each of those channels is deep enough that a larger-than-normal culvert will be required to bridge the channel. However, culverts were not included in the original grant request, and any money we spend on the culverts would not be reimbursed under the grant program.

At the TTPA Board Meeting of Nov 29, 2021, the Board approved a motion to request a change to the financials of the grant. The total amount of the project would not change, but would remain at \$14,979.80. The out-of-pocket costs would be altered to remove the contractor work and some of the signage, and replace them with culverts and concrete bags (to harden the culvert embankments). I have attached the modified Budget spreadsheet showing the new cost structure. The cells highlighted in yellow are those that were altered or added from the original grant request.

We would greatly appreciate your assistance in this matter. If you have any questions or would like this request in a different format, please let me know.

Yours,

Duke Monson
President, Trinity Trail Preservation Association



Attachment: 2019 Budget worksheet – modified for this request

2021 Proposed Budget

Project	Line item	Unit	Unit type	Cost Per Unit	Total	Amount Requested	Match Amount
Signage	Standardized Trailhead signage	9	per sign	100	900.00	900.00	
	Emergency trail markers		per sign	40		0.00	
	Location markers		per sign	40		0.00	
Reroute Segment A							
	Locating new segment	3	hrs	25.10	75.30		75.30
	Review route with USACE	2	hrs	25.10	50.20		50.20
	Clearing new segment						
	Contractor clearing work		hrs	125		0.00	
	Volunteer clearing work	12	hrs	25.10	301.20		301.20
	Installing new trail signage	2	hrs	25.10	50.20		50.20
	Closing abandoned segment						
	Loosening trailbed	2	hrs	25.10	50.20		50.20
	Purchase native grass seeds	1	per 5lbs per mile	80	80.00	80.00	
	Spreading native grass seeds	2	hrs	25.10	50.20		50.20
	Blocking off abandoned segment	2	hrs	25.10	50.20		50.20
Reroute Segment B							
	Locating new segment	3	hrs	25.10	75.30		75.30
	Review route with USACE	2	hrs	25.10	50.20		50.20
	Clearing new segment						
	Contractor clearing work		hrs	125		0.00	
	Volunteer clearing work	12	hrs	25.10	301.20		301.20
	Purchase 36" x 20' Culvert	2		1000.00	2000.00	2000.00	
	Cement bags for hardening culvert	200		2.00	400.00	400.00	
	Installing new trail signage	2	hrs	25.10	50.20		50.20
	Closing abandoned segment						
	Loosening trailbed	2	hrs	25.10	50.20		50.20
	Purchase native grass seeds	1	per 5lbs per mile	80	80.00	80.00	
	Spreading native grass seeds	2	hrs	25.10	50.20		50.20
	Blocking off abandoned segment	2	hrs	25.10	50.20		50.20
Reroute Segment C							
	Locating new segment	3	hrs	25.10	75.30		75.30
	Review route with USACE	2	hrs	25.10	50.20		50.20
	Clearing new segment						
	Contractor clearing work		hrs	125		0.00	
	Volunteer clearing work	12	hrs	25.10	301.20		301.20
	Installing new trail signage	2	hrs	25.10	50.20		50.20
	Closing abandoned segment						
	Loosening trailbed	2	hrs	25.10	50.20		50.20
	Purchase native grass seeds	1	per 5lbs per mile	80	80.00	80.00	
	Spreading native grass seeds	2	hrs	25.10	50.20		50.20
	Blocking off abandoned segment	2	hrs	25.10	50.20		50.20
Reroute Segment D							
	Locating new segment	3	hrs	25.10	75.30		75.30
	Review route with USACE	2	hrs	25.10	50.20		50.20
	Clearing new segment						
	Contractor clearing work		hrs	125		0.00	
	Volunteer clearing work	12	hrs	25.10	301.20		301.20
	Purchase 36" x 20' Culvert	1		1000.00	1000.00	1000.00	
	Cement bags for hardening culvert	100		2.00	200.00	200.00	
	Installing new trail signage	2	hrs	25.10	50.20		50.20
	Closing abandoned segment						
	Loosening trailbed	2	hrs	25.10	50.20		50.20
	Purchase native grass seeds	1	per 5lbs per mile	80	80.00	80.00	
	Spreading native grass seeds	2	hrs	25.10	50.20		50.20
	Blocking off abandoned segment	2	hrs	25.10	50.20		50.20
Reroute Segment E							
	Locating new segment	4	hrs	25.10	100.40		100.40
	Review route with USACE	2	hrs	25.10	50.20		50.20
	Clearing new segment						
	Contractor clearing work		hrs	125		0.00	
	Volunteer clearing work	15	hrs	25.10	376.50		376.50
	Purchase 36" x 20' Culvert	2		1000.00	2000.00	2000.00	
	Cement bags for hardening culvert	100		2.00	200.00	200.00	
	Installing new trail signage	2	hrs	25.10	50.20		50.20
	Closing abandoned segment						
	Loosening trailbed	4	hrs	25.10	100.40		100.40

2021 Proposed Budget

Project	Line item	Unit	Unit type	Cost Per Unit	Total	Amount Requested	Match Amount
	Purchase native grass seeds	1	per 5lbs per mile	80	80.00	80.00	
	Spreading native grass seeds	3	hrs	25.10	75.30		75.30
	Blocking off abandoned segment	2	hrs	25.10	50.20		50.20
Reroute Segment i							
	Locating new segment	7	hrs	25.10	175.70		175.70
	Review route with USACE	2	hrs	25.10	50.20		50.20
	Clearing new segment						
	Contractor clearing work		hrs	125		0.00	
	Volunteer clearing work	15	hrs	25.10	376.50		376.50
	Installing new trail signage	2	hrs	25.10	50.20		50.20
	Closing abandoned segment						
	Loosening trailbed	4	hrs	25.10	100.40		100.40
	Purchase native grass seeds	1	per 5lbs per mile	80	80.00	80.00	
	Spreading native grass seeds	3	hrs	25.10	75.30		75.30
	Blocking off abandoned segment	2	hrs	25.10	50.20		50.20
Reroute Segment J							
	Locating new segment	7	hrs	25.10	175.70		175.70
	Review route with USACE	2	hrs	25.10	50.20		50.20
	Clearing new segment						
	Contractor clearing work		hrs	125		0.00	
	Volunteer clearing work	15	hrs	25.10	376.50		376.50
	Installing new trail signage	2	hrs	25.10	50.20		50.20
	Closing abandoned segment						
	Loosening trailbed	4	hrs	25.10	100.40		100.40
	Purchase native grass seeds	1	per 5lbs per mile	80	80.00	80.00	
	Spreading native grass seeds	3	hrs	25.10	75.30		75.30
	Blocking off abandoned segment	2	hrs	25.10	50.20		50.20
Reroute Segment K							
	Locating new segment	3	hrs	25.10	75.30		75.30
	Review route with USACE	2	hrs	25.10	50.20		50.20
	Clearing new segment						
	Contractor clearing work		hrs	125		0.00	
	Volunteer clearing work	12	hrs	25.10	301.20		301.20
	Installing new trail signage	2	hrs	25.10	50.20		50.20
	Closing abandoned segment						
	Loosening trailbed	2	hrs	25.10	50.20		50.20
	Purchase native grass seeds	1	per 5lbs per mile	80	80.00	80.00	
	Spreading native grass seeds	2	hrs	25.10	50.20		50.20
	Blocking off abandoned segment	2	hrs	25.10	50.20		50.20
Reroute Segment L							
	Locating new segment	9	hrs	25.10	225.90		225.90
	Review route with USACE	2	hrs	25.10	50.20		50.20
	Clearing new segment						
	Contractor clearing work		hrs	125		0.00	
	Volunteer clearing work	20	hrs	25.10	502.00		502.00
	Installing new trail signage	2	hrs	25.10	50.20		50.20
	Closing abandoned segment						
	Loosening trailbed	4	hrs	25.10	100.40		100.40
	Purchase native grass seeds	1	per 5lbs per mile	80	80.00	80.00	
	Spreading native grass seeds	4	hrs	25.10	100.40		100.40
	Blocking off abandoned segment	2	hrs	25.10	50.20		50.20
Reroute Segment M							
	Locating new segment	6	hrs	25.10	150.60		150.60
	Review route with USACE	2	hrs	25.10	50.20		50.20
	Clearing new segment						
	Contractor clearing work		hrs	125		0.00	
	Volunteer clearing work	12	hrs	25.10	301.20		301.20
	Installing new trail signage	2	hrs	25.10	50.20		50.20
	Closing abandoned segment						
	Loosening trailbed	2	hrs	25.10	50.20		50.20
	Purchase native grass seeds	1	per 5lbs per mile	80	80.00	80.00	
	Spreading native grass seeds	2	hrs	25.10	50.20		50.20
	Blocking off abandoned segment	2	hrs	25.10	50.20		50.20
Total Project Costs					14979.80	7500.00	7479.80
Requested CC funding					7489.90		
TTPA match funding					7489.90		