

**MEMORANDUM**



From: Judge Paul Raleeh  
Justice Court Precinct 1

February 7, 2022

Re: JP FY22 Fee Schedule Addition

Commissioners,

According to Civil Practices and Remedies Code 17.025 in regards to certified mail service/serving legal process by mail, a public official may collect advance payment for the actual cost of the postage required to serve or deliver the process; or assess the expense of postage as costs. This memorandum is to add this fee for Certified Mail Service to the Justice Courts FY22 Fee Schedule.

I am available if you have questions.

Respectfully,

PMR

A handwritten signature in black ink, appearing to read "Paul Raleeh", is written over the typed name "PMR". The signature is fluid and cursive.