

State of Texas	§	Court Order
Collin County	§	2022-235-03-07
Commissioners Court	§	

An order of the Commissioners Court approving the filing of the February 7, 2022 minutes.

On Monday, February 7, 2022, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill
Commissioner Susan Fletcher, Precinct 1
Commissioner Darrell Hale, Precinct 3

Absent: Commissioners Cheryl Williams, Precinct 2 and Duncan Webb, Precinct 4

Commissioner Fletcher led the Invocation.
Judge Hill led the Pledge of Allegiance.
Commissioner Hale led the Pledge of Allegiance to the Texas Flag.

Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. and recessed the meeting at 2:17 p.m. The meeting was reconvened at 3:26 p.m. and adjourned at 3:27 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 3:27 p.m. and adjourned the meeting at 3:27 p.m.

President Hill called to order the meeting of the Collin County Housing Finance Corporation at 3:27 p.m. and adjourned the meeting at 3:27 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-51594 Personnel Appointments, Human Resources.
2. AI-51595 Personnel Changes, Human Resources.

FYI NOTIFICATION:

1. AI-51544 Intra-County account transfers transmitted on January 18, 2022, Auditor.

2. [AI-51542](#) Change Order No. 2 to Construction, Modifications to Precinct 3 Constable & Justice of the Peace, 920 E. Park Blvd. with Criterion Contractors, Inc. to make various changes to the contract, Construction & Projects.

3. [AI-51557](#) FY 2022 proposed road projects, Public Works.

4. [AI-51586](#) Voluntary terminations, Human Resources.

5. [AI-51587](#) Turnover, Human Resources.

COMMISSIONERS COURT BUSINESS:

Public Comments.

Joshua Murray, Nevada, wanted to speak on the County's reactive approach to public health emergencies and how the County should reevaluate current protocols for these events. Mr. Murray said operational planning should not be chaotic, and the County needs to assess their performance so we will be prepared when the next thing comes around. Mr. Murray said, when hospitals saw historic levels of COVID-19 capacity, this Court's response was to direct people to the County website where some of the hyperlinks were not functional. Mr. Murray also said, when it comes to the jail expansion, we need to look at what the operational plan is because the Sheriff said we do not have a vendor for mental health services, and yet we are adding 450 beds. The Sheriff's Department has continued to be understaffed since 2017, and we need to establish goals for this project which includes involving HR (Human Resources) and funding from the Court.

Jeff Sawyer, McKinney, said he is the precinct chair for precinct 207 and wants to express his opposition to electronic voting and tabulating. Mr. Sawyer said he is currently on an election integrity committee and has contacted 40 out of the 240 precinct chairs in Collin County. Of the 40 he has spoken to, 38 would support getting rid of electronic voting machines and returning to hand-counted paper ballots. Mr. Sawyer said he believes electronic voting is more susceptible to manipulation and fraud.

Barbara Isaacs, Fairview, said she is concerned about the machines used for elections and has seen proof that all 254 counties have been affected by manipulation. For example, if you take a group of 70 year olds, 18 year olds, or 25 year olds, they each voted the same percentage in all counties. Ms. Isaacs said she brought in cybersecurity experts Dr. Frank and Capt. Seth Keshel to show proof of our elections being affected. Ms. Isaacs said she believes the elections are being manipulated by the Chinese Communist Party. Ms. Isaacs also said we are being affected at the state and national levels as well. This Court has the authority to get rid of the machines, but until we do that in each county, elections will not be safe. Ms.

Isaacs said we will take back one county at a time until we can let the voters choose who is sitting in elected chairs. Ms. Isaacs attended a private screening of Capital Punishment, which is about what happened on January 6, 2021, and wanted to give a copy of the documentary to the Court and the Sheriff's Office. (Time: 1:41 p.m.)

1. **Consent Agenda Items:** Judge Hill asked for comments on the consent agenda. Commissioner Fletcher pulled check number 521449 and item 1g4. Hearing no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:42 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Darrell Hale

Vote: 3 – 0 Passed

a. AI-51546 Disbursements for the period ending February 1, 2022, Auditor.

COURT ORDER NO. 2022-084-02-07

b. AI-51547 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2022-085-02-07

c. **Award(s):**

1. AI-51566 Repairs to 900 Park Plaza Elevators (Coop Quote No. 2022-128) to TK Elevator Corporation through Sourcewell Cooperative Contract No. 080420-TKE, and further authorize the Purchasing Agent to finalize and execute the work order for same, Facilities.

COURT ORDER NO. 2022-086-02-07

2. AI-51519 Proofpoint Software Maintenance (Coop Quote No. 2022-143) to CDW Government LLC through TIPS USA Cooperative Contract No. 200105, Information Technology.

COURT ORDER NO. 2022-087-02-07

3. AI-51536 Audio Visual Upgrade for Collin County Courthouse (RFP No. 2021-158), Information Technology.

COURT ORDER NO. 2022-088-02-07

4. AI-51532 Ford OEM Fleet Parts and Service (Coop Quote No. 2022-137) to Sonic- Richardson F, LLC dba North Central Ford through the City of McKinney Contract No. 20-32FP, Public Works.

COURT ORDER NO. 2022-089-02-07

5. AI-51565 Cyber Security Consulting Services (Contract No. 2022-158) to Texas Department of Information Resources utilizing the Managed Security Services Contract DIR-MSS-SCP-001, Purchasing.

COURT ORDER NO. 2022-090-02-07

6. AI-51511 Inmate RFID System (Coop Quote No. 2022-135) to Codex Corporation d/b/a Guardian RFID through Kaufman County Contract No. 03-18, and further authorize the Sheriff or Sheriff designee to finalize and execute agreement for same, Sheriff.

COURT ORDER NO. 2022-091-02-07

d. Agreement(s):

1. AI-51538 Personal Services Agreement with Krystal Ann Ervin (Contract No. 2022-146) for mental health services for VALOR participants, grant exemption from the competitive bid process per Texas Local Government Code 262.024(a) (4), and further authorize the Purchasing Agent to finalize and execute same, 296th District Court.

COURT ORDER NO. 2022-092-02-07

2. AI-51584 Interlocal Agreement with the North Central Texas Council of Governments (NCTCOG) concerning the Cooperating Technical Partners FY2021 Flood Risk Project for East Fork Trinity, Engineering.

COURT ORDER NO. 2022-093-02-07

e. Amendment(s):

1. AI-51548 No. 2 to Collin County Outer Loop Segment 3 Access Road PS&E from FM 2478 to US 75 (Contract No. 2020-049) with BGE, Inc. to add services to shift the alignment at two locations of the service road and provide exhibits for access control, and further authorize the Purchasing Agent to finalize and execute same; budget adjustment in the amount of \$146,927, Engineering.

COURT ORDER NO. 2022-94-02-07

2. No. 3 to Interlocal Agreement for Ambulance Services to extend the contract for one (1) year through and including October 31, 2022, set the rate for FY2022, and further authorize the Purchasing Agent to finalize and execute same, Fire Marshal:

a. AI-51552 City of Anna (Agreement No. 2019-086).

COURT ORDER NO. 2022-095-02-07

b. AI-51512 City of Blue Ridge (Agreement No. 2019-087).

COURT ORDER NO. 2022-096-02-07

c. AI-51553 City of Farmersville (Agreement No. 2019-088).

COURT ORDER NO. 2022-097-02-07

d. AI-51564 City of Josephine (Agreement No. 2019-089).

COURT ORDER NO. 2022-098-02-07

e. AI-51507 City of Lowry Crossing (Agreement No. 2019-090).

COURT ORDER NO. 2022-099-02-07

f. AI-51555 City of Melissa (Agreement No. 2019-091).

COURT ORDER NO. 2022-100-02-07

g. AI-51510 City of Nevada (Agreement No. 2019-092).

COURT ORDER NO. 2022-101-02-07

h. AI-51551 City of Princeton (Agreement No. 2019-093).

COURT ORDER NO. 2022-102-02-07

i. AI-51509 City of Weston (Agreement No. 2019-094).

COURT ORDER NO. 2022-103-02-07

3. AI-51487 No. 15 to Storm Water Management Program (Contract No. 12179-08) with Jacobs Engineering Group, Inc. to add 2022 annual report and related activities for Phase II support services, and further authorize the Purchasing Agent to finalize and execute same, Engineering.

COURT ORDER NO. 2022-104-02-07

f. Contract Renewal(s):

1. AI-51582 Plumbing Supplies (IFB No. 2020-221) with Johnson-Burks Supply Company, Inc. to extend the contract for one (1) year through and including March 8, 2023, Facilities.

COURT ORDER NO. 2022-105-02-07

g. Budget adjustment(s)/amendment(s):

1. AI-51549 \$1,333,193 to reallocate funds to cover negative categories and/or negative departmental budgets for FY2021, Auditor.

COURT ORDER NO. 2022-106-02-07

2. AI-51568 \$6,740 to reallocate funds for the Spay/Neuter Program, Development Services.
COURT ORDER NO. 2022-107-02-07

3. AI-51578 \$7,074 to reallocate funds for the Spay/Neuter Program, Development Services.
COURT ORDER NO. 2022-108-02-07

4. AI-51567 \$5,238 for the purchase of equipment for Human Resources recruiter, Human Resources.

This item was held for a future Court due to a lack of quorum.

HELD

h. Receive and File, Auditor:

1. AI-51580 District Attorney (FY2020).
COURT ORDER NO. 2022-109-02-07

2. AI-51347 Justice of the Peace, Precinct 3-2 (1st, 2nd & 3rd Quarters FY2020).
COURT ORDER NO. 2022-110-02-07

3. AI-51583 Medical Examiner (FY2020).
COURT ORDER NO. 2022-111-02-07

4. AI-51581 Sheriff Commissary (FY2020).
COURT ORDER NO. 2022-112-02-07

i. Miscellaneous:

1. AI-51570 Grant application for the FY2023 Adult Mental Health Court Grant through the Office of the Governor, Public Safety Office, Criminal Justice Division, 219th District Court.
COURT ORDER NO. 2022-113-02-07

2. AI-51531 Grant application for the FY2023 District Attorney Testing for Forensic Evidence Grant through the Office of the Governor, Criminal Justice Division, District Attorney.
COURT ORDER NO. 2022-114-02-07

3. AI-51533 Grant application for the FY2023 General Victim Assistance Grant through the Office of the Governor, Criminal Justice Division, District Attorney.
COURT ORDER NO. 2022-115-02-07

4. **AI-51534** Early voting calendar for the March 1, 2022 Primary Elections, Elections.
COURT ORDER NO. 2022-116-02-07

5. **AI-51569** Grant application for the FY2023 Specialty Court Program (SOAR) Grant through the Office of the Governor, Criminal Justice Division, Juvenile Probation.
COURT ORDER NO. 2022-117-02-07

6. **AI-51573** Grant application for the FY2023 Specialty Courts Program Grant through the Office of the Governor, Criminal Justice Division, Juvenile Probation.
COURT ORDER NO. 2022-118-02-07

7. **AI-51579** Grant application for the CTD Program Grant through the Office of the Governor, Criminal Justice Division, Juvenile Probation.
COURT ORDER NO. 2022-119-02-07

8. **AI-51545** Fire lane and mutual access easement to the City of McKinney across from the county service center property, Public Works.
COURT ORDER NO. 2022-120-02-07

9. **AI-51563** Rescind Court Order No. 2021-1187-12-06 for the award of Cybersecurity Consulting Services (Cooperative Contract No. 2022-085) to AT&T Corp., Purchasing.
COURT ORDER NO. 2022-121-02-07

10. **AI-51558** Grant application for the FY2023 General Victim Assistance grant through the Office of the Governor, Criminal Justice Division, Sheriff.
COURT ORDER NO. 2022-122-02-07

11. **AI-51571** Grant application for the FY2023 Body Worn Camera Grant through the Office of the Governor, Criminal Justice Division, Sheriff.
COURT ORDER NO. 2022-123-02-07

12. **AI-51572** Acceptance of the FY2022 US Marshals Service - Violent Offender Task Force Grant award in the amount of \$26,000, Sheriff.
COURT ORDER NO. 2022-124-02-07

13. **AI-51577** Grant application for the FY2023 State Homeland Security Program Grant through the Office of the Governor, State Homeland Security Program-Grants-LETPA, Sheriff.
COURT ORDER NO. 2022-125-02-07

14. AI-51562 Amendments to the 2022 Historical Commission historic tax abatement recommendations, Special Projects.

COURT ORDER NO. 2022-126-02-07

15. AI-51597 Personnel Appointments, Human Resources.

COURT ORDER NO. 2022-127-02-07

GENERAL DISCUSSION

a. AI-51502 FY 2023 Budget Calendar, Budget.

Monika Arris, Budget, presented three options for the FY2023 budget calendar. Option one is per election code with a 78-day deadline for going above the voter-approval tax rate. This option is doable but extremely tight, and we do not know if the Comptroller will be changing forms again like they did last year. Option two meets the tax code deadline and gives the Court another week for adopting a budget before Labor Day. Option three is a 73-day deadline and would have two Mondays without a Court session. This option would also take away the ability to go above the voter-approved rate. Ms. Arris recommended option two, and said she will need some direction from the Court this year on budget recommendations. Judge Hill asked why option one would make Ms. Arris unable to provide a budget based on the no new revenue tax rate. Ms. Arris said the certified values are delivered to the Tax Office on July 25, and then they will run their own worksheets for every entity within the County. They are diligent on getting the reports to Budget quickly, but it is a matter of whether the Court would prefer to review the budget before the workshop as with options two and three or during the workshop with option one.

Commissioner Fletcher said she has a personal conflict with the dates in option two and prefers option three. Commissioner Hale said he is leaning towards option two or three based on what happened last year. Judge Hill asked Bill Bilyeu, County Administrator, if he received feedback from colleagues. Mr. Bilyeu said options two or three work for his colleagues. A motion was made to approve option three as the budget calendar. (Time: 1:49 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Darrell Hale

Vote: 3 – 0 Passed

COURT ORDER NO. 2022-128-02-07

b. AI-51539 HR system enhancements, Purchasing.

Michelle Charnoski, Purchasing, said a resume parsing software is not available with our current system and would need a third-party system to run it. Depending on the package, this software would cost up to \$32,250, and she would need to confirm with IT (Information Technology) that the software can integrate with our current system. Ms. Charnoski said our current system has the option to implement recruiting software and would cost \$0 to implement. Additional languages can also be added to our system at a \$0 cost. Other options include job boards, and we currently use Indeed for job postings at a cost of \$1,300 a year. Other packages for third-party recruiting software range from \$500 to \$1,300 a year. Ms. Charnoski said she contacted 11 Fortune 500 companies in the DFW (Dallas Fort Worth) Metroplex to gather feedback on the software they use but received no responses. Other government entities use human resource systems that include recruiting software already or they hired an outside recruiting firm. Ms. Charnoski said teleworker tracking software can also be implemented within our current system for a \$0 cost. There is a third party option for telework tracking used by Fort Worth Housing Solutions and costs \$10,000 for 112 users. Other governmental entities do not use tracking systems and instead have policies in place for telework. Ms. Charnoski said another consideration is an entirely new Human Resource system which could take one to two years to implement, cost \$2-3 million, and cost \$300-\$400k for annual maintenance.

Commissioner Hale said the no-cost modules need to be activated before we get the new recruiters on board. Judge Hill asked what the time frame would be for getting the new modules activated. Ms. Charnoski said IT and HR are looking into it, and it sounds like it can be implemented quickly. Mr. Bilyeu said IT would not have an issue getting the system up and running, but it is managed by Human Resources. Cynthia Jacobson, Human Resources, said the timeframe would be about two months from now for Human Resource and Purchasing to bring their decisions to the Court.

Judge Hill asked Ms. Charnoski for clarification on the recruiting software. Ms. Charnoski said she does not know exactly what it will do within our current system but other options are job boards. Also, once a recruiter is hired, they may need a specific software that we do not know about yet. Ms. Jacobson said Human Resources has never turned on the recruiting software module in our current system because they have never had a recruiter, and they are waiting for a resume parsing system. Commissioner Hale asked if the recruiting module is similar to sales software or a project management software. The recruiting software can track progress with applicants and can divide work between different recruiters. Commissioner Hale also asked if HR is working with internal applicants, and Ms. Jacobson confirmed IT has it started. Judge Hill said HR does not have all the resources they need if they do not have the staff to complete these projects. If Ms. Jacobson needs anything, she needs to describe it so the Court can eliminate the limitations. Ms. Jacobson said it depends on the timeframe. If the Court wants it fast, they will need the help of an outside firm. Judge Hill said there is a sense of urgency. Commissioners Fletcher and Hale agreed. Ms. Jacobson said she has pulled someone from a different project to prioritize this, but there are

only so many things they can do in a day. Judge Hill asked Mr. Bilyeu to elevate this issue and work with all the available resources. The Judge would like the Court to be informed of any obstacles. (Time: 2:15 p.m.)

NO ACTION

Executive Session Items:

Judge Hill recessed the meeting into Executive Session under Chapter 551.071, Legal, of the government code at 2:17 p.m. and reconvened the meeting at 3:26 p.m.

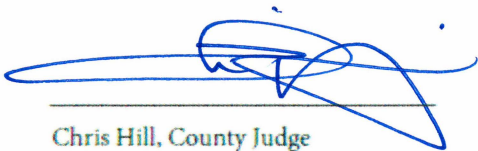
Legal (551.071)

AI-51543 Removal of rock wall and pillars from county right-of-way at unincorporated Pecan Circle, McKinney, Texas, Commissioner Pct. 3.

Commissioner Hale expressed an interest in meeting with someone who resides on this property. (Time: 3:26 p.m.)

NO ACTION

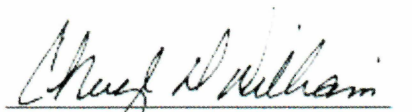
There being no further business of the Court, Judge Hill adjourned the meeting at 3:27 p.m.




Chris Hill, County Judge



Susan Fletcher, Commissioner, Pct 1



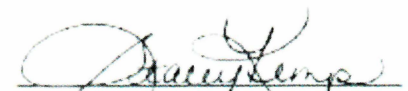
Cheryl Williams, Commissioner, Pct 2



Darrell Hale, Commissioner, Pct 3



Duncan Webb, Commissioner, Pct 4



ATTEST: Stacey Kemp, County Clerk