



**Southwestern  
Medical  
Foundation**

**Kathleen M. Gibson**  
PRESIDENT AND CEO

**James R. Huffines**  
CHAIRMAN OF THE BOARD

December 15, 2021

Mr. Samuel Grader  
Health Care Coordinator  
Collin County Health Care Foundation  
825 North McDonald Street  
McKinney, TX 75069

RE: Henty L. and Laura H. Shoap Memorial Fund

Dear Mr. Grader:

We are pleased to advise you that Southwestern Medical Foundation has initiated an ACH transfer in the amount of \$42,061.00 payable to the Collin County Health Care Foundation. These funds represent the semi-annual distribution from Southwestern Medical Foundation's *Henry L. and Laura H. Shoap Fund* to benefit the Health Department's programs that provide care for the indigent and other citizens of Collin County.

We request that all invoices, cancelled checks, receipts, etc. which relate to this grant be retained for five (5) years, and that this material be made available for inspection by representatives of Southwestern Medical Foundation during this period, if necessary.

With all best wishes, I am

Sincerely,

Kathleen M. Gibson

KMG:ed

xc: Ms. Kathy Nagel