



OFFICE OF THE SHERIFF
COLLIN COUNTY, TEXAS

JIM SKINNER, SHERIFF

Date: March 7, 2022
To: Commissioners Court
From: Sheriff Jim Skinner *JAS*
Re: Collin County Sheriff's Office – Inmate Commissary Account

I am requesting approval to use the Collin County Sheriff's Office, Fund 734 – Inmate Commissary Account Number 700020134, to make payment for the following monthly invoice:

1. Academy Computer Services * Reoccurring cost*
Invoice # CC01312022, amount \$1,663.00, due date N/A
Invoice # 133*, amount \$11,214.00, due date N/A

Invoice #133* pertains to the license agreement to the rental/maintenance of Education (GED) and Law Library PCs as well as the provision of an integrated and secured network.

Total amount invoiced \$12,877.00

2. Essential Education * Reoccurring cost*
Invoice # 29495, amount \$1,875.00, due date 04/01/2022

This license agreement allows 25 reusable seats for two (GED) General Education Development laboratory sites. The license agreement allows Minimum Security and the Main Jail GED laboratories to access offline GED study programs.

Total amount invoiced \$1,875.00

3. Victory Supply, Partial orders received for PO# 417 * Reoccurring cost*
Invoice # 0061055, amount \$1,622.04, due date N/A
Invoice # 0060014, amount \$1,182.48, due date N/A

Total amount invoiced \$2,804.52

4. Eagle Brush & Chemical, PO 416, order received in full * Reoccurring cost*
Invoice # 63193, amount \$3,591.00, due date N/A

Total amount invoiced \$3,591.00

5. Digital Direct Communications Inc. (For service dates 03/18/22 – 08/17/22)
* Reoccurring cost*
Main Jail, Invoice #25965, amount \$4,094.00, due date 04/1/22
Min Sec, Invoice #25966, amount \$584.50, due date 04/01/22

Total amount invoiced \$4,678.50

6. Intuit (QuickBooks) 1 Year Renewal for Inmate Commissary Banking
Subscription expires April 2nd, 2022, amount \$3,331.52
The payment will be completed using Katie Elder's P-Card due to the Inmate Commissary account not having a credit card. Once payment is completed, a check will be dispersed

from the Inmate Commissary account and sent to the Auditor's Office to reimburse the general fund.

Total Amount due \$3,331.52

Blanket for SCORE / VALOR supplies for 2022 *Reoccurring Cost*
Amount requesting is \$7,000.00 for any supplies needed for the SCORE / Valor program.

Supplies include any of the following:

- Garden supplies
- Bee Supplies for Bee project
- Tools needed for projects
- Supplies needed for miscellaneous projects

Total Amount requesting \$7,000.00

Total requesting to disperse from the Collin County Sheriff's Office, Fund 734 – Inmate Commissary Account Number 700020134, **\$36,157.54.**

JOS/ke