



COLLIN COUNTY

Information Services
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To: Judge Chris Hill
Commissioner Duncan Webb
Commissioner Darrell Hale
Commissioner Cheryl Williams
Commissioner Susan Fletcher

From: Caren Skipworth, CIO

Date: March 9, 2022

Re **Records Scanning Services**

The Collin County, Information Technology department, requests approval for a budget amendment for our annual scanning services. The original funding source is no longer available for use that was approved for the FY22 Budget on our annual larger scanning projects for the DA, SO, and Juvenile Probation offices.

The County IT Records department can no longer use the Records Preservation funds, 044, per the statute. This was not a known issue when approved for the FY22 budget. SB 41 Local Government Code Section 135.154 County Records Management and Preservation Account.

IT recommends the use of IT Shared, 668704, savings from the hardware refresh project.