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## MEMO

**Date:** April 4, 2022

To: Commissioners Court

**From:** Tracy R. Homfeld, P.E., CFM; Assistant Director of Engineering

**Subject:** Collin County Parks and Open Space Project Funding Assistance Program 2018 Bond-4th

Series (2022) \$2M

On behalf of the Parks Foundation Advisory Board, approval of the following schedule for the Project Funding Assistance Program is requested:

Monday, April 4, 2022 Seek Commissioners Court approval of timeline

Week of April 18, 2022 Dissemination of a Press Release

Week of April 18, 2022 Electronic Distribution of Application Packet

**Monday, July 11, 2022** Application Submittal Deadline –4:00 p.m.

August—September Review by Parks Foundation Advisory Board

October 2022 Submit Funding Recommendation to Commissioners Court

We will be available to answer any questions you might have regarding this matter.

**Action Requested:** It is requested that the Commissioners Court approve the proposed timeline of the Collin County Parks and Open Space Project Funding Assistance Program 2018 Bond-4<sup>th</sup> Series.