



May 17, 2022

The Honorable Chris Hill  
Judge, Collin County  
2300 Bloomdale Rd.  
McKinney, TX 75071

RE: Approvable Pending Adoption of Collin County, Texas Multi-Jurisdiction Hazard Mitigation Plan (HMP)

Funding Source: n/a

Judge Hill:

Congratulations! FEMA has concluded the review of the Collin County, Texas Multi-Jurisdiction HMP, and the plan is found to be approvable pending adoption. For this plan to receive final FEMA approval, the jurisdictions must adopt this plan and submit the complete adoption package to the state within 90 days. The plan update timeline will begin on the date of the FEMA approval letter. Please e-mail the complete adoption package to [HM-Plans@tdem.texas.gov](mailto:HM-Plans@tdem.texas.gov) as follows:

- The final plan formatted as a single document
  - Plan must be dated to match the date of the first adoption
  - Remove track changes, strikethroughs, and highlights
- All signed resolutions as a separate single document

The previous review tool may contain recommendations to be applied to your next update. DO NOT make any further changes to your plan until it has been approved.

If you have any questions concerning this procedure, please do not hesitate to contact me at [jim.guin@tdem.texas.gov](mailto:jim.guin@tdem.texas.gov). We commend you for your commitment to mitigation.

Respectfully,

A handwritten signature in black ink that reads "Jim Guin". The signature is written in a cursive, flowing style.

Jim Guin  
Hazard Mitigation Supervisor  
Hazard Mitigation Division  
Texas Division of Emergency Management

Cc: Kevin Enoch, [kevin.enoch@tdem.texas.gov](mailto:kevin.enoch@tdem.texas.gov)  
Sara Haak, [sara.haak@tdem.texas.gov](mailto:sara.haak@tdem.texas.gov)  
Rory Halpin, [rory.halpin@tdem.texas.gov](mailto:rory.halpin@tdem.texas.gov)

U.S. Department of Homeland Security  
FEMA Region 6  
800 N. Loop 288  
Denton, TX 76209



**FEMA**

May 16, 2022

Jasper Cooke, Hazard Mitigation Section Chief  
Texas Division of Emergency Management  
P.O. Box 15467  
Austin, TX 78761

RE: Approvable Pending Adoption of the Collin County, Texas Multi-Jurisdiction Hazard Mitigation Plan

Dear Mr. Cooke:

This office has concluded its review of the referenced plan, in conformance with the Final Rule on Mitigation Planning (44 CFR § 201.6). Formal approval of this plan is contingent upon the adoption by the participants on Enclosure A, as well as the receipt of the final draft of the plan containing all plan components.

Adopting resolutions must be submitted to this agency for review and approval no later than one year from the date of this letter. Failure to submit these resolutions in a timely manner could lead to a required update of the plan prior to FEMA approval.

Once this final requirement has been met, a letter of official approval will be generated. The Local Hazard Mitigation Planning Tool, with the reviewer's comments has been enclosed to further assist the jurisdictions in complying with planning requirements.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald C. Wanhanen".

Ronald C. Wanhanen  
Chief, Risk Analysis Branch

Enclosures

Enclosure A

Attached is the list of participating local governments included in the May 16, 2022 review of the referenced Hazard Mitigation plan.

Community Name
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- |                         |
|-------------------------|
| 1) Allen city           |
| 2) Anna city            |
| 3) Blue Ridge city      |
| 4) Celina city          |
| 5) Collin County        |
| 6) Fairview town        |
| 7) Farmersville city    |
| 8) Frisco city          |
| 9) Josephine city       |
| 10) Lavon city          |
| 11) Lowry Crossing city |
| 12) Lucas city          |
| 13) Melissa city        |
| 14) Murphy city         |
| 15) New Hope town       |
| 16) Parker city         |
| 17) Princeton city      |
| 18) Prosper town        |
| 19) St. Paul town       |
| 20) Wylie city          |

## **Adoption Submittal (Final)**

Following the issuance this of Approvable Pending Adoption letter, all participants are provided one year to adopt the plan and submit it through the State to FEMA. For multi-jurisdictional plans, multiple adoptions should be submitted as a complete package as outlined below.

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The State must submit the plan files via:

Floodmaps File eXchange (FFX): <https://www.floodmaps.fema.gov/ffx/>

Risk Management Directorate (RMD) SharePoint:

<https://rmd.msc.fema.gov/Regions/VI/Mitigation%20Planning/Forms/AllItems.aspx>

**Note:** You will be requested to register if you have not already done so.

All plans containing Protected Critical Infrastructure Information (PCII) must be submitted through the Floodmaps File Exchange (FFX) to ensure secure file submissions.

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1. Final draft of the plan in MS Word or pdf format containing:
  - a. The final plan formatted as a single document.
  - b. Documentation demonstrating adoption by the participating jurisdictions seeking approval. (i.e. copies of signed resolutions, official meeting minutes, etc....) Note: Adoption resolutions can be separate files. Additional adoptions are not required to provide a copy of the plan.
  - c. Remove strikethroughs, highlights and all Track Changes must be accepted in the final plan.
  
2. Send an email addressed to [r6-mtd-planning@fema.dhs.gov](mailto:r6-mtd-planning@fema.dhs.gov) as notification that the electronic file has been submitted. Please DO NOT send plans to the email inbox as it has very strict size limitations which will lock the inbox and not allow additional emails to be received. The email must include the following information:
  - a. Include the follow when applicable: (Note: A submittal letter is no longer required.)
    - i. Subject line [Approval Review for Name of Plan, State]
    - ii. FEMA funding source, grant or disaster number, and project number (when applicable)
    - iii. list of adopting jurisdictions
    - iv. Plan File name (file name must include date submitted)
  
3. Submittals which do not conform to the above requirements will be returned to the State for resubmission