



COLLIN COUNTY

Tax Assessor Collector
Kenneth L. Maun
2300 Bloomdale
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McKinney, Texas 75071
kmaun@collincountytx.gov

TO: Commissioners Court
FROM: Kenneth L. Maun
Tax Assessor Collector
DATE: June 06, 2022
SUBJ: **Request Specification Approval and Authorize Advertisement
of Tax Statement Preparation and Mailing Services**

I hereby request Collin County to approve the specifications and authorize the advertisement of RFP No. 2022-296, Services: Tax Statement Preparation and Mailing Services.

This RFP needs to be handled quickly in order to have an award so that we can get tax statements out timely.

This service is utilized each year in order to bill property owners for all entities.

Thank you,

Kenneth L. Maun
Tax Assessor Collector
Collin County

Spec Approval and Authorize Advertisement for Tax Statements / Mailing Services