



Contract Modification Document

Office of the Purchasing Agent
Collin County Administration Building
2300 Bloomdale Rd, Ste 3160
McKinney, TX 75071
972-548-4165

Vendor: Misty Ely
[REDACTED]
[REDACTED]
[REDACTED]

Contract No. 2021-303
Contract: Personal Services Agreement:
(VALOR) Misty Ely

YOU ARE DIRECTED TO MAKE THE FOLLOWING MODIFICATION TO THIS CONTRACT

1. Amend contract Scope of Work per the following:

a. Under Program Services:

1. Amend line item #1:

From: Will conduct initial evaluations for VALOR participants, as well as midpoint and exit assessments for active program participants as directed in the Plan of Operation.

To: May conduct midpoint and exit assessments for active VALOR participants as directed in the Plan of Operations.

2. Add the following line items:

12: Immediate supervision of VALOR staff, to include the timely reporting of all notes for classes and progress notes for VALOR staff members.

13: Lead weekly meeting with VALOR team members, sheriffs staff, and probation to discuss current status and any recommended changes and/or medication needs for all clients.

14: Create and update all documents, procedures, and other program material, as needed, such as the Handbook, Curriculum, SOP, and all other procedural documents.

15: Track all supplies and items to be reordered, then request them through the Program Coordinator, such as art supplies and journals for narrative classes.

16: Prepare, receive, and track the VALOR Feedback forms and implement changes recommended and warranted, as needed.

b. Under Participant Services:

1. Remove line #4

2. Add the following line items:

8. Create initial evaluation of incoming VALOR participants to provide to probation, as needed.

9. Create and update the client folder for each VALOR participant as a tool shared with Probation to ensure clients remain on track for class succession and graduation.

10. Write 90-performance evaluations for all VALOR participants.

11. Create certificates for each VALOR participant, which details fulfillment of all required classes.

12. Complete all post-assessments and create the releasing treatment plan and discharge plan recommendations for all VALOR graduates.

13. Communicate with the receiving county prior to the release of the VALOR graduate to ensure they have medication, housing, transportation, and any other basic needs.


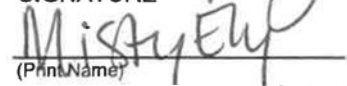
14. Coordinate with the Case Manager for releasing items such as backpacks, necessities, art supplies, clothes, and transportation home.

2. Replace Exhibit C Compensation Schedule with attached Exhibit C Compensation Schedule Updated 8.24.22.

Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

Amendment No. 3 has been accepted and authorized by authority of Collin County Commissioners Court by Court Order No. _____ effective on _____.

ACCEPTED BY:


SIGNATURE

(Print Name)

TITLE: Mental Health Coordinator
DATE:

SIGNATURE

Michelle Charnoski, NIGP-CPP, CPPB
(Print Name)

TITLE: PURCHASING AGENT

DATE: _____

HISTORICAL INFORMATION

Awarded by Court Order No. 2021-567-06-21

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|---------------|----------|-----------------|-----------------------|---------|-------------------------------------------------------------------|
| Amendment No. | <u>1</u> | Court Order No. | <u>2022-547-06-20</u> | Summary | <u>Contract Extension and salary schedule</u> |
| Amendment No. | <u>2</u> | Court Order No. | <u>2022-621-07-11</u> | Summary | <u>Contract Extension, Salary Schedule & Insurance Update</u> |
| Amendment No. | <u>3</u> | Court Order No. | _____ | Summary | <u>Scope of Work & Payment Schedule Changes</u> |