



# COLLIN COUNTY

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## MEMO

Date: October 24, 2022  
To: Commissioners Court  
From: Tracy Homfeld, P.E., Asst. Director of Engineering  
Subject: Budget Amendment for professional Services Agreement for Myers Park Historic Structures Report

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The Professional Services Agreement for the Historic Structures Report for the Confinement and Granary buildings at Myers Park was approved on 9-26-22, CO 2022-975-09-26. A budget amendment (BA) is now needed so that a purchase order can be created for the project.

The scope and fee were approved in the amount of \$56,300. We have \$50,000 available in two project code accounts associated with this project and therefore we need to move an additional \$6300 (\$3,150 for each project) to cover the additional costs.

Action Requested: It is requested that Commissioners Court approve the BA in the amount of \$6300 to cover costs associated with the report as follows:

\$3,150 from OI07OS-4011-750600044-626550 into OI07PG109-4011-750600044-809150

\$3,150 from OI07OS-4011-750600044-626550 into OI07PG108-4011-750600044-809150