



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

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Date: October 27, 2022

To: Commissioners Court

From: Michelle Charnoski, Purchasing Agent

Re: Contract No. 2023-097; Annual Office Furniture Contract

Collin County is requesting Commissioners Court approval to utilize Collin County Community College District's Annual HON Blanket Purchase Agreement (BPA), RFP No. SCON-100590, which provides specialized pricing based on annual spend and additional percentage off of Manufacturer's Listed Price when purchasing through Plano Office Supply Co..

Term of contract begins on the date of award and continues through and including November 30, 2023.

Should you have any questions, please feel free to contact me at X4142.

MC/SP