



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

ADDENDUM NO. ONE (1)

PROFESSIONAL SERVICES, ENGINEERING, COLLIN COUNTY OUTER LOOP (CCOL) SEGMENTS 2 & 4 FROM US 380 TO THE ROCKWALL COUNTY LINE

RFQ NO. 2023-083

Effective: November 11, 2022

DELETE: 6.0 STATEMENT OF QUALIFICATIONS

The qualifications submittal shall be divided into tabbed, marked sections, further explained in 8.0, and shall include but not limited to information for each of the following:

REPLACE WITH: 6.0 STATEMENT OF QUALIFICATIONS

The qualifications submittal shall be divided into tabbed, marked sections, further explained in 7.0, and shall include but not limited to information for each of the following:

DELETE: 7.7 The County desires to evaluate Qualifications that are as few pages as possible. The proposers are expected to use the number of pages necessary to clearly describe the company's qualifications for this specific project, being as concise as possible. The Qualifications shall be a MAXIMUM of twelve (12) PRINTED PAGES, but a proposer will not receive a lower evaluation if the Qualifications is submitted with fewer pages. The cover, table of contents, divider sheets, Collin County RFQ document, resumes and signature page do not count as printed pages. Resumes are limited to one page. Minimum font size will be 12 point.

REPLACE WITH: 7.7 The County desires to evaluate Qualifications that are as few pages as possible. The proposers are expected to use the number of pages necessary to clearly describe the company's qualifications for this specific project, being as concise as possible. The Qualifications shall be a MAXIMUM of twelve (12) PRINTED PAGES, but a proposer will not receive a lower evaluation if the Qualifications is submitted with fewer pages. The cover, **cover letter**, table of contents, divider sheets, Collin County RFQ document, resumes and signature page do not count as printed pages. Resumes are limited to one page. **Proposal font shall be minimum of 12pt font, font sizes within graphic elements such as a table and/or organizational chart will be acceptable at a smaller font size; however, the largest font possible must be used in order to maintain the readability of the chart/graphics etc.**

DELETE 7.11 Qualifications include answers to questions identified in Section 5 of the RFQ. It is not necessary to repeat the question in the Qualifications; however, it is essential to reference the question number with the corresponding answer.

REPLACE WITH 7.11 Qualifications include answers to questions identified in Section 6 of the RFQ. It is not necessary to repeat the question in the Qualifications; however, it is essential to reference the question number with the corresponding answer.

DELETE 7.12 Separate and identify each criteria response to Section 5 of this RFQ by use of a divider sheet with an integral tab for ready reference or by the use bookmarks in an Adobe Acrobat PDF document.

REPLACE WITH 7.12 Separate and identify each criteria response to Section 6 of this RFQ by use of a divider sheet with an integral tab for ready reference or by the use bookmarks in an Adobe Acrobat PDF document.

DELETE 7.14 Additional attachments shall NOT be included with the Qualifications. Only the responses provided by the respondent to the questions identified in Section 5 of this RFQ will be used by the Owner for evaluation.

REPLACE WITH: 7.14 Additional attachments shall NOT be included with the Qualifications. Only the responses provided by the respondent to the questions identified in Section 6 of this RFQ will be used by the Owner for evaluation.

ADD: Pre-Solicitation Sign-In Sheets

ADD: Questions and Answers

Please note all other terms, conditions, specifications, drawings, etc. remain unchanged.

Sincerely,
Michelle Charnoski, NIGP-CPP, CPPB
Purchasing Agent

(MD)



Pre-Solicitation Attendance

Office of the Purchasing Agent
Collin County Administration Building
2300 Bloomdale Rd., Ste 3160
McKinney, TX 75071

Project: PROFESSIONAL SERVICES, ENGINEERING, COLLIN COUNTY OUTER LOOP (CCOL) SEGMENTS 2 & 4 FROM US 380 TO THE ROCKWALL COUNTY LINE

Meeting Date: NOVEMBER 8, 2022

Facilitator: MATT DOBECKA, NIGP-CPP, CPPO, CPPB, CPCP

Place/Room: COMMISSIONERS COURTROOM

Name	Company	Phone	E-Mail
April Warner	Terracon	214-630-1010	april.warner@terracon.com
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MIKE COYLE	LJA	214-310-1310	mcoyle@lja.com
Tony Kimmey	LJA	214 802 7662	tkimmey@lja.com
Chris Hoff	Jacobs	817 735 6736	chris.hoff@jacobs.com
Fadi Faraj	JRB Engineering	682-333-6633	ffaraja@jrbengineering.com
Caren Chambers	Burns & McDonnell	682-300-0001	cchambers2@burnsmcd.com
BRIAN REINHART	BGE, INC	214-551-2376	BREINHART@BGEINC.COM
Ibrahim Baayeh	D & S Eng	940-208-4512	ibaayeh@dsenglabs.com
MICHAEL MEDINA	SAM, LLC	214 926 7779	mmedina@sam.biz
Miguel Lopez	Garver	972 797 5851	mlopez@garverusa.com
DOYLE SMITH	ECS SOUTHWEST	214-455-6334	dsmith@ecslimited.com



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Name	Company	Phone	E-Mail
MASHHOOD SHAIT	Pape-Dawson	713-428-2400	ms mshah@pape-dawson.com
Tom Cochill	CP+Y, INC	214.640.1751	TCOCHILL@CPYI.COM
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DARUVA LAMON	KIMLEY-HORN	214 927 6703	DHRUVA.LAMON@KIMLEY-HORN.COM



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Place/Room: COMMISSIONERS COURTROOM

Name	Company	Phone	E-Mail
Chelsey Smith	Burns & McDonnell	816 550 3635	chsmith@BurnsMCD.com
James Aldredge	ETTL	903 595 4421	jaldredge@ettlinic.com
JACOB ROBERTS	CP&Y	806-577-9352	jroberts@cpyi.com
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Bridell Miers	CC		bmiers@cc
Chris Hoefe	Neel-Schfer	(69) 586-0701	chris.hoefe@neel-schfer.com
SHANE TULLY	PAPE-DAWSON	972-671-2936	stully@pape-dawson.com
Josh Robertson	Burns & McDonnell	214-924-9449	JRobertson@BurnsMcD.com
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Adam Cross	Freese and Nichols	469-867-7438	adam.cross@freese.com

2023-083 Questions and Answers

Question	Answer
<p>Section 7.7 of the solicitation states "The cover, table of contents, divider sheets, Collin County RFQ document, resumes and signature page do not count as printed pages.". Please clarify what form "Collin County RFQ document" is in reference to.</p>	<p>The RFQ document includes the documents found on the attachments tab. Should you include any of those documents in your response they will not be counted toward the page count.</p>
<p>Section 7.7 of the solicitation states "The cover, table of contents, divider sheets, Collin County RFQ document, resumes and signature page do not count as printed pages.", while Section 8.9-8.12 provides a submittal checklist that includes "Requested documentation" and "Completed Signature". Can the County please provide a full list of all the forms/attachments that must be included within the proposal submittal?</p>	<p>Your firms Statement of Qualifications which includes your signature page. It is also requested that your W-9 and conflict of interest questionnaire be included. See the tab labeled Requested Documents.</p>
<p>Is it the County's intent that detailed resumes will meet the specific requirements for RFQ 6.2?</p>	<p>Yes, as long as the detailed resumes include the specific information requested in 6.2. UPDATE: Section 6.2 is intended to be the more descriptive illustration of experience related to 6.1, and the more typical 1-page 'resumes' which are referenced in the General Instructions are to be placed in an appendix and will not be counted in the page limit.</p>
<p>Section 7.11, 7.12 and 7.13 refers us to Section 5 of the RFQ. Is this a typo; should the reference be to Section 6 of the RFQ?</p>	<p>Yes, it should reference section 6.0. It will be corrected in a future addendum.</p>
<p>The RFQ does not mention a cover letter. Will a cover letter be excluded from the page count?</p>	<p>The cover letter does not count toward the maximum page count. Section 7.7 will be corrected in a future addendum "The cover, table of contents, divider sheets, Collin County RFQ document, resumes and signature page do not count as printed pages."</p>
<p>Is Section 6.2 intended to be the location for all resumes (and thus not included in page limit) or is Section 6.2 intended to be the more descriptive illustration of experience related to 6.1, and the more typical 1-page 'resumes' which are referenced to be placed in an appendix?</p>	<p>Section 6.2 is intended to be the more descriptive illustration of experience related to 6.1, and the more typical 1-page 'resumes' which are referenced in the General Instructions are to be placed in an appendix and will not be counted in the page limit.</p>

2023-083 Questions and Answers

<p>Can graphical content, such as charts, graphs and sidebars, be created at a font size of less than 12-point?</p>	<p>Font size must be 12 pt minimum for the proposal and all charts/graphic images/tables etc. Change in response: Proposal font shall be minimum of 12pt font, font sizes within graphic elements such as a table and/or organizational chart will be acceptable at a smaller font size; however, the largest font possible must be used in order to maintain the readability of the chart/graphics etc.</p>
<p>7.11 refers to "questions" in Section 5. Should this be corrected to refer to Section 6. Questions referred to in 7.11 appear to be those from 6.1 to 6.9. Please confirm.</p>	<p>Yes, will be corrected in a future addendum.</p>
<p>May font sizes within graphic elements such as a table and/or organizational chart be acceptable at a smaller font size than the minimum 12-point for proposal copy?</p>	<p>Font size must be 12 pt minimum for the proposal and all charts/graphic images/tables etc. Change in response: Proposal font shall be minimum of 12pt font, font sizes within graphic elements such as a table and/or organizational chart will be acceptable at a smaller font size; however, the largest font possible must be used in order to maintain the readability of the chart/graphics etc.</p>
<p>Is there a need for Geotechnical Services to be included on the team for this solicitation, or will those services be provided through a separate contract?</p>	<p>Geotech will be a service provided by the engineering firm.</p>
<p>With the Pre-Proposal meeting being November 8 and the questions cutoff date being November 11, would the County consider extending the November 17 RFQ deadline?</p>	<p>No.</p>
<p>Is the County interested in seeing relevant firm projects in addition to the project experience shown on the Key Team Member Resumes? If so, in what section should this content be placed within the SOQ?</p>	<p>We want to see the capability of the team being proposed by a company or companies. So the emphasis is on the experience and knowledge of the team members. However, if the proposer feels there is anything about the company's experience or capability that would add to the team's capabilities (technical support, etc.), the company is free to describe/explain that. We will not require this, so it is left up to the judgement of the proposer.</p>

2023-083 Questions and Answers

<p>In looking at the "Response Attachments" tab on collincountytx.ionwave.net, it appears that the CIQ Form and W-9 are to be uploaded separately from the Statement of Qualifications. Where should the Signature Page be placed within the Statement of Qualifications document?</p>	<p>It should be included in the SOQ itself.</p>
<p>Are you going to post the sign-in sheet from the Pre-Submittal meeting?</p>	<p>Yes, as part of addendum 1.</p>