



January 25, 2022

Sent via email to: robin.griffin@brandt.us

James Marek
The Brandt Companies, LLC
19001 N. Heatherwide Blvd., Suite 120
Pflugerville TX 78660

Re: Trade Services
BuyBoard Contract 638-21

The Local Government Purchasing Cooperative (BuyBoard) awarded your company a contract under Trade Services, Contract 638-21 effective March 1, 2021, through February 28, 2022, with two possible one-year renewals. At this time, the BuyBoard is renewing your contract through February 28, 2023.

All discounts, terms, and conditions of your contract will remain the same. If you agree to this renewal, there is nothing you need to do. However, if you do not agree to this renewal, you must notify me via email at lisa.maraden@tasb.org prior to the start of the renewal term.

Reminder: Once a BuyBoard contract is awarded, vendors must generate a minimum of \$15,000 annually or they may not be offered a contract renewal.

If you have questions or comments concerning this renewal, please contact me as soon as possible at lisa.maraden@tasb.org. We appreciate your interest in The Local Government Purchasing Cooperative.

Sincerely,

Lisa Maraden
Contract Administrator

1st renewal v.02.13.2020