

**Minutes of Regular Meeting  
May 25, 2021**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, May 25, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andy Hardin presiding. Trustees in attendance were Mr. Jay Saad, Mr. Jim Orr, Dr. Raj Menon, Ms. Stacy Arias, Dr. Robert Collins, Dr. Stacey Donald, Mr. Greg Gomel (excused from meeting prior to adjournment), and Mr. Fred Moses.

**CALL TO ORDER 5:30 p.m., Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**  
**Chair Collins adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:31 p.m.**

Section 551.074 - Personnel Matters

- a. Discuss annual evaluation of District President
- b. Discuss employment, evaluation, or discipline of a college employee

Section 551.071 - Consultations with Attorney

- a. Consultation with the College's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Discuss and receive legal advice regarding contemplated litigation involving allegations by three non-renewed faculty members
- c. Discuss pending litigation in the *Burleson, et al. v. Collin College* matters (Cause No. 05-21-00088-CV on appeal 5th District COA, Cause No. 20-40318 on appeal 5th Circuit COA, and SOAH Dockets 407-20-4013.F5 and 407-20-4051.F5)

Section 551.072 - Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around one new college campus and potential campus projects

**RECONVENE REGULAR MEETING: 7:08 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

**OATH OF OFFICE, Trustee Places 7, 8, 9**

Notary Public Kristy Horkman administered the oath of office to Trustee Place 7, Jim Orr, for a term ending May 2027; Trustee Place 8, Bob Collins, for a term ending May 2027; and Trustee Place 9, Andy Hardin, for a term ending May 2027. The newly appointed Trustees signed the Statement of Elected/Appointed Officer prior to swearing

in and the Oath of Office document immediately afterward. The Certificate of Election was presented to the three Trustees.

### **ELECTION OF BOARD OFFICERS**

Trustee Collins, Board Chair, turned the meeting over to Dr. Neil Matkin, District President, to conduct the election for Chair of the Collin County Community College District Board of Trustees. Dr. Matkin entertained a motion for Chair of the Board of Trustees.

Trustee Moses made a motion to nominate Trustee Collins. Trustee Arias nominated Trustee Andy Hardin. There being no other nominations for Chair of the Collin County Community College District Board of Trustees, Trustee Menon made the motion to cease nominations, which was seconded by Trustee Orr and approved unanimously.

Dr. Matkin asked for those in favor of Trustee Collins to say aye and raise their hands (Collins, Moses, Orr, and Saad). Those opposed to Trustee Collins say no and raise their hands (Arias, Donald, Gomel, Hardin and Menon).

Dr. Matkin asked for those in favor of Trustee Hardin to say aye and raise their hands (Arias, Donald, Gomel, Hardin and Menon). Those opposed to Trustee Hardin say no and raise their hands (Moses and Saad).

There being a majority vote, Trustee Hardin was declared Chair of the Collin County Community College District Board of Trustees.

Dr. Matkin turned the meeting over to Chair Hardin to continue the election.

Chair Hardin entertained a motion for Vice Chair. Trustee Orr made a motion to nominate Trustee Saad. Trustee Menon made a motion to nominate himself. Trustee Arias made a motion to nominate Trustee Donald. There being no other nominations, Trustee Orr moved that nominations cease, which was seconded by Trustee Menon and approved unanimously. Chair Hardin asked for those in favor of Trustee Saad to say aye and raise their hands (Collins, Gomel, Hardin, Menon, Moses, Orr, and Saad). Trustee Menon did not receive any votes. Trustee Donald received two votes (Arias and Donald). There being a majority vote, Trustee Saad was declared Vice Chair of the Collin County Community College District Board of Trustees.

Chair Hardin entertained a motion for Secretary. Trustee Gomel made a motion to nominate Trustee Orr. Trustee Arias made a motion to nominate Trustee Menon. There being no other nominations, Trustee Menon moved that nominations cease, which was seconded by Trustee Moses and approved unanimously. Chair Hardin asked for those in favor of Trustee Orr to say aye and raise their hands (Collins, Gomel, Moses, Orr, and Saad). Chair Hardin asked for those in favor of Trustee Menon to say aye and raise their hands (Arias, Donald, and Menon). There being a majority vote, Trustee Orr was declared Secretary of the Collin County Community College District Board of Trustees.

Chair Hardin entertained a motion for Treasurer. Trustee Saad made a motion to nominate Trustee Menon. Trustee Arias made a motion to nominate Trustee Donald. There being no other nominations, Trustee Orr moved that nominations cease, which was seconded by Trustee Menon and approved unanimously. Chair Hardin asked for those in favor of Trustee Menon to say aye and raise their hands (Collins, Menon, Moses, Orr, and Saad). Chair Hardin asked for those in favor of Trustee Donald to say aye and raise their hands (Arias, Donald, and Gomel). There being a majority vote, Trustee Menon was declared Treasurer of the Collin County Community College District Board of Trustees.

The officers of the Board of Trustees of Collin County Community College District serving until the next election of trustees are:

Trustee Andy Hardin – Chair  
Trustee Jay Saad – Vice Chair  
Trustee Jim Orr – Secretary  
Trustee Raj Menon – Treasurer

### **PRESENTATIONS**

1. Outstanding Professor of the Year - Dr. Rebecca Orr, Professor of Biology, and Council on Excellence Chair
2. Outstanding Adjunct Professor of the Year - Craig Leverette, Campus Provost
3. League of Innovation Awards - Dr. Neil Matkin, District President

### **PUBLIC COMMENT**

Haileigh Daniel and Tatiana Oney

Chair Hardin then read the following statement: “Good evening. I am taking this opportunity to address a request that was presented at our last Board meeting by Dr. Donald. Dr. Donald requested that two personnel-related items be placed on our agenda.

The Board follows Board policy and *Robert’s Rules of Order*. Under such *Rules*, a motion for proposed action cannot (1) exceed the Board’s authority, (2) present a conflict with a prior decision, or (3) propose action that is in conflict with applicable procedural rules.

The two items submitted by Dr. Donald exceed the Board’s authority with respect to personnel matters.

Under Board policy DD(Local), the Board delegated authority to the District President to employ faculty or other staff for Board-approved budgeted positions. The Board cannot grant faculty a contract outright, nor create a position that has not been budgeted for or recommended. We simply do not have such authority as a Board, under our policies, over such personnel matters.

Therefore, if the Board placed Dr. Donald's requested items on the agenda, if they were voted on, and if they passed, the actions would be null and void under *Roberts' Rules of Order*.

In Texas, community colleges are subject to the policies of locally-elected boards and it is up to each board to self-govern. In keeping with our self-governance obligations, we cannot engage in conduct that results in actions that are, ultimately, null and void. To do so, would greatly undermine the trust that our community places in each of us to prevent operational disruptions that prevent us from fulfilling the mission of our College. On such a closing note, I want to let you know that is the reason it is not on the agenda at this time."

**PUBLIC COMMENT (continued)**

Betty Friauf, Leslie Cunningham, Betsy Brody, Michael Phillips, and Brianna Day.

**Approval of the May 25, 2021 Consent Agenda**

**2021-05-2-C1 Approval of the Minutes of the April 27, 2021 Regular Meeting and May 11, 2021 Special Called Meeting to Canvass Election Results**

**2021-05-2-C2 Presentation of the Personnel Report for May 2021**

Trustee Menon asked that the Minutes of the April 27, 2021 Regular Meeting be removed from the Consent Agenda.

On motion of Trustee Orr, and second of Trustee Menon, the May 25, 2021 Consent Agenda was approved by a vote of 8-0, which did not include the April 27, 2021 Regular Meeting minutes.

Trustee Menon made a motion to amend the April 27, 2021 Regular Meeting minutes to include the closing comments made by Trustee Donald regarding two agenda items, and second of Trustee Saad. This motion was approved by a vote of 8-0.

Trustee Menon made a motion to approve the minutes of the May 11, 2021 Special Called Meeting to Canvass Election Results, and second of Trustee Orr. This motion was approved by a vote of 8-0.

Trustee Menon made a motion to review the amended April 27, 2021 Regular Meeting minutes at the next meeting, and second of Trustee Arias. This motion was approved by a vote of 8-0.

**CONSIDERATION OF ACTION ON AGENDA ITEMS**

**2021-05-2-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies**

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of local board policies.

No action was required.

**2021-05-2-2 Consideration of Approval of Facility Naming in Connection with Major Gifts**

On motion of Trustee Menon, and second of Trustee Orr, this item was approved by a vote of 8-0.

**2021-05-2-3 Consideration of Approval of Costs Related to the Execution of the College's Marketing Plan**

On motion of Trustee Moses, and second of Trustee Donald, this item was approved by a vote of 8-0.

**2021-05-2-4 Consideration of Approval of the Bid Report for May 2021**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for May 2021, which included five new solicitations and three contract revisions.

**I. NEW SOLICITATIONS**

Purchase Request #1		
Digital Book Scanners	\$	89,057
Purchase Request #2		
Celina Custodial Services		900,000
Purchase Request #3		
Student Help Desk Services		900,000
Purchase Request #4		
Job Order Contract (JOC) Services		5,000,000
Purchase Request #5		
Wenger SoundLok Practice Rooms		151,025
<b>TOTAL OF NEW SOLICITATIONS</b>	<b>\$</b>	<b><u>7,040,082</u></b>

**II. CONTRACT REVISIONS**

Purchase Request #6		
General Hardware, Tools, Supplies	\$	500,000
Purchase Request #7		
HVAC Repair Maintenance		300,000
Purchase Request #8		
Storage Area Network	\$	300,000
<b>TOTAL OF CONTRACT REVISIONS</b>	<b>\$</b>	<b><u>1,100,000</u></b>
<b>GRAND TOTAL</b>	<b>\$</b>	<b><u>8,140,082</u></b>

On motion of Trustee Menon, and second of Trustee Collins, this item was approved by a vote of 8-0.

### **PUBLIC COMMENT**

The following individuals made public comments: Danielle Sanit, Gina Neeler, Kim Nyman, Jerry Sullivan, Eileen Horany, Barbara Hanson, Nicholas Enoch, Sarah Dibou, Roger Ward, Betsy Friauf, Leslie Cunningham, Betsy Brody, Haileigh Daniel, Courtney Brooks, Valerie Adams, and Joan Jenkins.

### **INFORMATION REPORTS**

Information Item – Summer and Fall 2021 Restart Guidelines

Information Item – Peer Information on Board Meeting Format and Fall 2021 Reopening Plans as of April 30, 2021

Information Item – Collin College Police Department Racial Profiling Report 2020 Racial Profiling 2020 State Report

Statement of Net Position as of April 30, 2021

Summaries of Current Funds, Revenue, & Expenses as of April 30, 2021

Monthly Investment Report as of April 30, 2021

AECOM Monthly Report for April 2021

### **PRESIDENT’S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

### **ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 10:07 p.m.

### **RECONVENED TO CLOSED OR EXECUTIVE SESSION: Board Conference Room 135, CHEC**

The Board of Trustees reconvened into closed or executive session in compliance with Texas Government Code Chapter 551.001 *et seq.*, and Section 551.074 at approximately 10:08 p.m. The closed or executive session ended at approximately 11:15 p.m. and no further action was taken by the Board.