



COLLIN COUNTY

Health Care Services
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TO: Collin County Health Care Board of Trustees
FROM: Candy Blair, Administrator, Health Care Services
DATE: February 07, 2021
RE: Amendment to the FY2021-2024 Texas Department of State Health Services (DSHS) COVID-19 Vaccination Capacity Grant Number: HHS001019500012

Attached is the DSHS approved amendment to the COVID-19 Vaccination Capacity grant contract.

Collin County Health Care Services wishes to reclassify positions originally budgeted for this grant award. The amendment will reclassify (1) Nurse Practitioner, (1) Medical Assistant, (1) Registered Nurse positions to (4) Health Care Analyst positions. Our team has faced unprecedented difficulty filling these positions and these changes will assist in hiring and completing the grant's objectives.

The difference in salary/fringe will be redirected for an increase in Travel expenses. The total budget for the grant award will be maintained at \$1,995,432.00.

I respectfully request approval of this amendment. The adjustments between the original and amended budget are outlined below.

Budget Category	Original Budget	Amended Budget	Change
Salary	\$1,320,096	\$1,311,009	(\$9087)
Fringe	\$392,069	\$401,038	\$8969
Travel	\$3,920	\$4038	\$118
Equipment	\$18,673	\$18,673	\$0
Supplies	\$186,918	\$186,918	\$0
Contractual	\$0	\$0	\$0
Other	\$73,756	\$73,756	\$0
Total	\$1,995,432	\$1,995,432	\$0

CB/cj