

**From:** [CMS\\_COVIDImm](#)  
**To:** [Christian Jimenez](#)  
**Cc:** [Taylor Burton](#); [Eric Dickey](#); [Jarrad Winman](#)  
**Subject:** FW: Collin County Amendment Request  
**Date:** Thursday, January 13, 2022 3:37:33 PM  
**Attachments:** [image001.png](#)  
[Collin County, Vaccine Capacity Project 1 A01.xls](#)

\*\*\*\*\* **WARNING:** External Email. Do not click links or open attachments that are unsafe. \*\*\*\*\*

Good afternoon,

Program's response: *Please see attached. This request is approved.*

Thank you,  
CMS

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**From:** Christian Jimenez <[cjimenez@co.collin.tx.us](mailto:cjimenez@co.collin.tx.us)>  
**Sent:** Friday, December 17, 2021 12:39 PM  
**To:** Zoerner,Holly (DSHS) <[Holly.Zoerner@dshs.texas.gov](mailto:Holly.Zoerner@dshs.texas.gov)>  
**Cc:** Taylor Burton <[tburton@co.collin.tx.us](mailto:tburton@co.collin.tx.us)>; Eric Dickey <[edickey@co.collin.tx.us](mailto:edickey@co.collin.tx.us)>; Jarrad Winman <[jwinman@co.collin.tx.us](mailto:jwinman@co.collin.tx.us)>  
**Subject:** Collin County Amendment Request

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Good afternoon Holly,

Collin County would like to request a budget amendment approval for the COVID-19 Vaccine Capacity, Project 1 grant. Our team's proposal is to reduce the (1) Nurse Practitioner, (1) Medical Assistant, and (1) Registered Nurse positions from the budget (originally budgeted for 24 months' salary) and redirect the funding to hire (4) Health Care Analysts that will conduct equivalent COVID-19 vaccine activities and program objectives. The national shortage of medical personnel has made it extremely difficult to hire staff and our team believes these changes will assist in hiring and completing the grant's objectives.

These changes will have minimal impact on the grant's budget and please review the outline below and attached budget template. The differences in salary/fringe and been added to Travel costs. In the budget template, the eliminated positions will have reduced months of salary to account for their encumbrance on the budget for the overall project period. There are no changes to the budget total.

Budget Category	Original Budget	Amended Budget	Change
Salary	\$1,320,096	\$1,311,009	-\$9087
Fringe	\$392,069	\$401,038	\$8969

Travel	\$3,920	\$4038	\$118
Equipment	\$18,673	\$18,673	\$0
Supplies	\$186,918	\$186,918	\$0
Contractual	\$0	\$0	\$0
Other	\$73,756	\$73,756	\$0
Total	\$1,995,432	\$1,995,432	\$0

Please review our request and if you have any questions, please feel free to reach out to our team and we can further explain.

Thank you,

**Christian Jimenez**

Financial Analyst  
 Collin County Health Care Services  
 825 North McDonald Street, Suite 130  
 McKinney, TX 75069  
 (972)548-5619

**Need a COVID-19 Vaccine? [Click Here!](#)**



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