

FY2023 Contract Type: CPS/Hazards

**Applicant Information** 

Legal Name of Applicant Agency: Mailing Address:		COLLIN COUNTY	
-	reet / PO Box <sup>.</sup>	825 N. MCDONALD ST #130	
		MCKINNEY, TX	
		75069	
	• •		
Payee Name:		COLLIN COUNTY	
Payee Mailing Address:			
St		825 N. MCDONALD ST #130	
		MCKINNEY, TX	
	Zip:	75069	
	(a)		
State of Texas Comptroller Vendor ID #	(9		
digit + 3 digit mail code):	4	740704	10
<b>DUNS #</b> (9 digits required for subrecipient con	itractors):	748734 175600087	
Texas Payee ID No. Federal Employer Identification Number		75-60008	
rederal Employer Identification Number		75-00000	13
Type of Entity (Choose one)			
	City:	Click on appropriate box	
	County:		
Other Politica	al Subdivision:		
Project Period			
	Start Date:	7/1/20	22
	End Date:	6/30/20	<mark>23</mark>
Counties Served	ſ		
Count	ty(ies) Served:		
		COLLIN COUNTY	
	l		
Amount of Funding Allocated:		\$562,786.	00
		, <del></del> , <del></del> _, <del></del> , <del>_</del> , <del></del>	

#### CONTACT PERSON INFORMATION

Legal Business Name:	COLLIN COUNTY		
This form provides information abo information changes during the ter		•	zation in addition to those on the FACE PAGE. If any of the followin he Contract Management Unit.
Health Director/ <u>CEO</u>	Candy Blair		Mailing Address (street, city, county, state, & zip):
Phone: <u>972-548-5504</u> Fax:	Ext:		
E-mail: cblair@co.collin.b	.us		825 N. MCDONALD ST #130, MCKINNEY, TX 75069
B-13/FSR Rep:	Jarrad Winman		Mailing Address (street, city, county, state, & zip):
Phone: <u>972-548-4732</u>	Ext:		
Fax:	n.tx.us		2300 BLOOMDALE RD. #4192, MCKINNEY, TX 75069
	er: Meredith Nurge		Mailing Address (street sity soundy state 8 zin);
PHEP (HAZARDS) Program Lead Phone: <u>972-548-4708</u>	Ext:		Mailing Address (street, city, county, state, & zip):
Fax: E-mail: <u>mnurge@co.collir</u>			825 N. MCDONALD ST #130, MCKINNEY, TX 75069
SNS (CRI) Coordinator:	Amy Davis		Mailing Address (street, city, county, state, & zip):
Phone: <u>972-548-4473</u> Fax:	Ext:		
E-mail: aldavis@co.collin	tx.us		825 N. MCDONALD ST #130, MCKINNEY, TX 75069
Authorized Signatory for <b>DocuSig</b>			Mailing Address (street, city, county, state, & zip):
Phone: <u>972-548-4623</u> Fax:	Ext:		
E-mail: chill@co.collin.tx.u	JS		2300 BLOOMDALE RD. #4192, MCKINNEY, TX 75069
Additional Authorized Signatory for	or		
DocuSign only if applicable (FFATA, Certs, etc)	Jarrad Winman		
Phone: 972-548-4732	Ext:		
Fax: E-mail: jwinman@co.collin	n.tx.us		
DocuSign "CC" Person	Eric Dickey		
Phone: 972-548-5696	Ext:		
Fax: E-mail:edickey@co.collin			
Emergency Contact	Taylor Burton		Mailing Address (street, city, county, state, & zip):
Cell Phone: 214-973-2023	Ext:		
Fax:	tx us		825 N. MCDONALD ST #130, MCKINNEY, TX 75069
	<u></u>		020 N. MODONALD OF #100, MORINNET, 1X 73009

# BUDGET SUMMARY (REQUIRED)

Legal Name of Respondent:

#### COLLIN COUNTY

B	udget Categories	Total Budget (1)	DSHS Funds Requested (2)	Direct Federal Funds (3)	Other State Agency Funds* (4)	Local Funding ( <mark>Match</mark> ) (5)	Other Funds (6)
Α.	Personnel	\$421,662	\$376,718			\$44,944	
Β.	Fringe Benefits	\$168,991	\$157,656			\$11,335	
C.	Travel	\$9,526	\$9,526			\$0	
D.	Equipment	\$0	\$0			\$0	
E.	Supplies	\$4,662	\$4,662			\$0	
F.	Contractual	\$0	\$0			\$0	
G.	Other	\$14,224	\$14,224			\$0	
H.	Total Direct Costs	\$619,065	\$562,786	\$0	\$0	\$56,279	\$0
Ι.	Indirect Costs	\$0	\$0				
J.	Total (Sum of H and I)	\$619,065	\$562,786	\$0	\$0	\$56,279	\$0
					Match Percentage	10.00%	

If the Contractor is using Indirect Costs as Match, then enter the amount in Line 16, Column H.

# PERSONNEL Budget Category Detail Form

Legal Name of Respondent:

COLLIN COUNTY

PERSONNEL Name + Functional Title	Vacant Y/N	Job Summary	FTEs	Certification or License (Enter NA if not required)	<u>Estimated</u> Monthly Salary/Wage	Number of Months	Salary/Wages Requested for Project
Meredith Nurge, PHEP Coordinator	N	Coordinates PHEP grant deliverables & activities	1.00	NA	\$6,163	12	\$73,950
Jerry Joseph, PHEP Planner	N	Performs PHEP activities to include supporting planning needs, partnering with stakeholders, and other grant functions	1.00	NA	\$5,298	12	\$63,57
Mandie Sosa, Administrative Secretary	N	Provides administrative support for the PHEP team	0.50	NA	\$4,764	12	\$28,584
Aubrey Saylor, PHEP Planner	N	Performs PHEP activities to include supporting planning needs, partnering with stakeholders, and other grant functions	0.75	NA	\$6,071	12	\$54,63
Jawaid Asghar, Chief Epidemiologist	N	Coordinates epidemiology services and disease investigation	0.40	NA	\$9,101	12	\$43,685
Susana Ramos, Health Care Analyst	N	Performs disease & contact investigations, influenza surveillance, PEP distribution	1.00	NA	\$5,692	12	\$68,304
Vada Caffery, Administrative Secretary	N	Provides administrative support for the Epidemiology team	0.75	NA	\$4,886	12	\$43,974
							\$0 \$0
							\$(
							\$
							\$
						1	\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
				TOTAL FROM PERSO			\$
	_				SalaryWag	e i otal	\$376,718
Short Term Disability \$2.10/month, Long Term ( alculation should be employee salary divided	), Insurance Care \$26.25	the elements of fringe benefits in the sp Premiums (\$1,300 for medical/dental/RX and \$4. per month, Retirement (salary x 0.08), Unemployn then multiplied by 0.05 (this is for one month).	95 for term nent insura	life per month), Long Terr ance (salary x 0.001). Per li	fe insurance HR,	the	
month. Long-Term Care \$30.08 per month.		5.40		] <u>-</u>	enefit Dete %		44.050/
Total Number of FTEs:		5.40		Fringe B	Senefit Rate %		41.85%

Fringe Benefits Total \$157,656

# **TRAVEL Budget Category Detail Form**

Legal Name of Respondent:

**COLLIN COUNTY** 

Justification or meeting conducted by DSHS blic health and emergency preparedness	Location City/State Austin, TX	4 meetings / 2 days / 1 employee	Travel Cos         Mileage         Airfare         Meals         Lodging         Other Costs         Total         Mileage         Airfare         Mileage         Airfare         Lodging         Cother Costs         Delay         Mileage         Airfare         Meals         Lodging	ts \$1,20 \$35 \$1,44 \$10 \$3,09 \$40 \$30
		4 meetings / 2 days / 1 employee 6 days/2	Airfare Meals Lodging Other Costs Total Mileage Airfare Meals	\$ \$35 \$1,44 \$10 \$3,09 \$40
		4 meetings / 2 days / 1 employee 6 days/2	Meals Lodging Other Costs Total Mileage Airfare Meals	\$ \$35 \$1,44 \$10 \$3,09 \$40
		days / 1 employee 6 days/2	Lodging Cher Costs Total Mileage Airfare Meals	\$1,44 \$10 \$3,09 \$40
		6 days/2	Other Costs Total Mileage Airfare Meals	\$10 \$3,09 \$40
blic health and emergency preparedness	TBD	6 days/2	TotalMileageAirfareMeals	\$3,09 \$40
blic health and emergency preparedness	TBD	6 days/2	Mileage Airfare Meals	\$40
blic health and emergency preparedness	TBD	6 days/2	Airfare Meals	
blic health and emergency preparedness	TBD	6 days/2	Meals	¢20
blic health and emergency preparedness	TBD			¢20
		employee	Lodaina	
				\$75
			Other Costs	\$15
			Total	\$1,60
			Mileage	\$5
Conference for public health and emergency preparedness professionals		7 days/1	Airfare	\$70
	TBD		Meals	\$40
	100	employee	Lodging	\$1,20
			Other Costs	\$30
				\$2,65
				\$40
				\$
blic health and emergency preparedness	TBD			\$30
		employee		\$75
				\$15
			Total	\$1,60
	blic health and emergency preparedness	olic health and emergency preparedness TBD	blic health and emergency preparedness	

Total for Conference / Workshop Travel



Other / Local Travel Costs					
Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)
Out of office meetings, seminars, exercises, training including day travel within DFW metroplex. Will be utilized by all PHEP funded staff.		\$0.585	\$293		\$293
Short seminars, conferences, meetings within state of Texas. Will be utilized by all PHEP funded staff.		\$0.585	\$293		\$293
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0	·	\$0
TOTAL F	-ROM TRAVEL \$	SUPPLEMENTAL OTHER/LOCAL TR	RAVEL COSTS	BUDGET SHEETS	\$ \$0
			Total	for Other / Loc	cal Travel \$586
			Ισιαι		al iravei puou
Other / Local Travel Costs: \$586	i6 <b>Cc</b>	onference / Workshop Travel Costs	<b>s:</b> \$8,940	Total Tra	vel Costs: \$9,526

Respondent's Travel Policy Yes

Indicate Policy Used:

State of Texas Travel Policy

### EQUIPMENT AND CONTROLLED ASSETS Budget Category

### **Detail Form**

Legal Name of Respondent:

**COLLIN COUNTY** 

Itemize, describe and justify the list below. Attach complete specifications or a copy of the purchase order/quote.

Description of Item	Purpose & Justification	Number of Units	Cost Per Unit	Total Cost
NONE				\$0
				\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0 \$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
				\$0
	TOTAL FROM EQUIPMENT SUPP	LEMENTAL B	UDGET SHEETS	\$0

Total Amount Requested for Equipment:

### **SUPPLIES Budget Category Detail Form**

Legal Name of Respondent:

#### **COLLIN COUNTY**

Itemize and describe each supply item and provide an estimated quantity and cost (i.e. #of boxes & cost/box) if applicable. Provide a justification for each supply item. Costs may be categorized by each general type (e.g., office, computer, medical, educational, etc.)

Description of Item Provide estimated quantity and cost	Purpose & Justification	Total Cost
Office Supplies	Clipboards, paper, writing utensils, labels, folders, binders, etc…to produce reports, documentation, and support grant functions.	
		\$500
POD Supplies	Various supplies for deployable POD kits. These include additonal POD signage inside the POD, external signage and drive-thru items (such as cones, stanchions, safety lights, and small barriers), replacement or existing expired POD supplies (such as hand sanitizer, hand held radios, batteries, bandages, scales, masks, PPE, storage containers and bags, training assets for drills, etc), administrative supplies for drive-thru PODs (such as enclosed clipboards), and POD inventory supplies (such as inventory marking tools and supplies).	\$4,162
		φ4,102

Revised: 3/25/2014

TOTAL FROM SUPPLIES SUPPLEMENTAL BUDGET SHEETS	\$0

\$4,662

Total Amount Requested for Supplies:

#### **CONTRACTUAL Budget Category Detail Form**

Legal Name of Respondent:

COLLIN COUNTY

List contracts for services related to the scope of work that is to be provided by a third party. If a third party is not yet identified, describe the service to be contracted and show contractors as "To Be Named." Justification for any contract that delegates \$100,000 or more of the scope of the project in the respondent's funding request, must be attached behind this form.

CONTRACTOR NAME (Agency or Individual)	DESCRIPTION OF SERVICES (Scope of Work)	Justification	METHOD OF PAYMENT (i.e., hourly, daily, weekly, monthly, quarterly, cost reimb., unit rate, lump sum)	# of Payments	RATE OF PAYMENT (i.e., hourly, daily, weekly, monthly, quarterly, cost reimb., unit rate, lump sum)	TOTAL COST
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
		TOTAL FROM	I CONTRACTUAL SU	PPLEMENTAL B	UDGET SHEETS	\$0

Total Amount Requested for CONTRACTUAL:

# **OTHER COSTS Budget Category Detail Form**

Legal Name of Respondent:	COLLIN COUNTY	
Description of Item Include quantity and cost/quantity	Purpose & Justification	Total Cost
ATT Wireless Cell Phone Service Plans	Cell phone voice and data service plan to be used by grant staff using their cell phones to communicate with stakeholders, providers, and others regarding public health activities. (\$55/month x 4 staff x 12 months = \$2640)	\$2,640
MiFi Device Service Plans	MiFi device service plans to be used by staff with their cell phone and/or laptop to access the county network, internet, and other software for program activities (\$40 x 12 months x 2 employees = \$960)	\$960
Software for data collection system interfaces, data processing, and data visualizations - License type and quantity will vary	Software examples may include licenses and maintenance fees for Laserfiche, Jotform, DocuSign, Tableau, ArcGIS, SQL, or other systems.	\$4,274
Conference/Workshop Registration Fees	Registration fees for: registration for NACCHO Preparedness Summit \$800 X 1, Preparedess Coalition Symposium \$300 x1, Texas Emergency Management Conference \$200 X 1, or other TBD local area conference/workshop fees relevant to the program	\$1,300
Online Training	Bloodborne Pathogens, HIPAA and Confidentiality online training for PHEP staff and Medical Reserve Corps members. The bloodborne pathogens training is intended to educate about bloodborne diseases and proper PPE which during a large scale disaster or POD activation the MRC may be rendering medical care 50 modules @ \$20.00 = \$1000. HIPAA and confidentiality training to assure compliance with Federal HIPAA regulations, PHEP staff and the MRC will be involved with patient data through screening forms at POD sites and at flu clinics. Modules will be purchased as needed.	\$1,000

Subscriptions/References	Reference and subscription materials regarding public health for news and studies for overall awareness of current trends and issues (i.e. Epidemiology of Vaccine Preventable Diseases "Pink Book", AAP "Red Book", clinical and epidemiology references on mitigating infectious diseases, Managing Infectious Diseases in Child Care and Schools, Physician's Desk Reference, etc)	\$100
Emergency Prophylaxis	Emergency prophylaxis for outbreaks and events (i.e. Ciprofloxacin, Doxycycline, Amoxicillin, Tamiflu). Emergency prophylaxis will only be purchased for first responders).	\$1,500
Printing and Communication Materials	Printing for additional grant related activities, events and public education or other outreach brochures, flyers, postcards, coloring books, posters and other materials to educate the public about emergency preparedness, public health, High Consequence Infectious Diseases, food borne illness, core program subjects etc; printing of employee business cards, as needed.	\$200
CPR Training Costs	Training for grant employees and MRC members to obtain essential CPR skills. This training will ensure responder safety and health at PODs, alternate dispensing locations, and other locations that may utilize the MRC volunteers. Training will prepare public health agency staff and MRC volunteers responding to an incident. (10 CPR cards x \$25 each = \$250)	\$250
MRC Training	Cost to bring outside training, speakers, and training supplies to support grant functions	\$230
	TOTAL FROM OTHER SUPPLEMENTAL BUDGET SHEETS	\$0

Total Amount Requested for Other:

\$14,224

### **Indirect Costs**

Legal Name of Respondent:	COLLIN COUNTY
Total amount of indirect costs allocable to the project:	Amount:
Indirect costs are based on (mark the statement that is applicable):	
The respondent's most recent indirect cost rate approved by a federal cognizant agency or state single audit coordinating agency. Expired rate agreements are nor acceptable. Attach a copy of the rate agreement to this form (Form I - 7 Indirect)	
Applies only to governmental entities . The respondent's current <u>central service c</u> rate or indirect cost rate. Attach a copy of Certification of Cost Allocation Plan of Certification of Indirect Costs. <u>Note:</u> Governmental units with only a Central Service Cost Rate must also include th indirect cost of the governmental units department (i.e. Health Department). In this case indirect costs will be comprised of central service costs (determined by applying the rate) and the indirect costs of the governmental department. The allocation of indirect costs must be addressed in Part V - Indirect Cost Allocation of the Cost Allocation Plan that is submitted to DSHS.	or TYPE: BASE: Ne
A cost allocation plan. A cost allocation plan as specified in the DSHS Contractor's Financial Procedures Manual (CFPM), Appendix A must be submitted to DSHS with 60 days of the contract start date.	in
GO TO PAG	GE 2 (below)

If using an <u>central service</u> or <u>indirect cost rate</u>, identify the types of costs that are included (being allocated) in the rate:

Organizations that <u>do not use an indirect cost rate</u> and <u>governmental entities with only a central service rate</u> must identify the types of costs that will be allocated as indirect costs and the methodology used to allocate these costs in the space provided below. The costs/methodology must also be disclosed in Part V-Indirect Cost Allocation of the Cost Allocation Plan that is submitted to DSHS. **Identify the types of costs that are being allocated as indirect costs**, **the allocation methodology, and the allocation base:** 

#### SUPPLEMENTAL and MATCH FORMS INSTRUCTIONS

The budget templates include a SUPPLEMENTAL and a MATCH page (one per budget category) that are intended to supplement cost reimbursement budgets when there are too many items to fit on the primary budget template. The MATCH pages (one per budget category) are intended to record the required match will be utilized to list detail information for the required match.

The amounts on each supplemental template will automatically populate from the templates and will be inserted on the last line of the primary budget template.

The amounts on each match template will automatically populate from the templates and will be inserted in column labeled "Local Funding Sources (5)"

The SUPPLEMENTAL and MATCH budget templates are:

Personnel Supplemental Travel Supplemental Equipment & Controlled Assets Supplemental Supplies Supplemental Contractual Supplemental Other Costs Supplemental

Personnel Match Travel Match Equipment & Controlled Assets Match Supplies Match Contractual Match Other Costs Match

# **PERSONNEL Budget Category Detail Form (Supplemental)**

Legal Name of Respondent:

COLLIN COUNTY

PERSONNEL Name + Functional Title	Vacant Y/N	Job Summary	FTEs	Certification or License (Enter NA if not required)	Estimated Monthly Salary/Wage	Number of Months	Salary/Wages Requested for Project
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
			0.00				
					SalaryWage	e Total	\$0

# **PERSONNEL Budget Category Detail Form (Match)**

Legal Name of Respondent:

COLLIN COUNTY

PERSONNEL	Vacant Y/N	Job Summary	FTEs	Certification or License (Enter NA if not required)	Estimated Monthly Salary/Wage	Number of Months	Salary/Wages Requested for Project
Name + Functional Title				notrequirea	Jaiary/Wage	Wonuis	
MATCH - Dr. Sadia Siddiqui, Health Authority	N	Collaborates with Epidemiology department and performs Health Authority duties for PHEP	0.17	NA	\$20,704	1 12	\$40,994
MATCH - Jarrad Winman, Accountant/Auditor	, N	Completes FSRs and maintains fiscal auditing documentation	0.05	NA	\$6,089	) 12	\$3,950
				'	I		\$0
				′	<b>I</b>		\$0
				′	<b>I</b>		\$0
				!	Ē		\$0
				!	Ē		\$0
	<u> </u>			'	Ē		\$0
				<u> </u>	<b>I</b>		\$0
				<u> </u>	<b>I</b>		\$0
				'	<b>I</b>		\$0
			$\downarrow$	<u> </u>	<b></b>		\$0
	<u> </u>		<u> </u>	<u> </u>	<b>I</b>		\$0
					L		\$0
				ľ	SalaryWage	∍ Total	\$44,944
FRINGE BENEFITS	Itemize	e the elements of fringe benefits in the s	space	below:		, <b>_</b>	
Fringe Benefits: FICA/Medicare (salary x 0.0765), (salary x 0.0024), Short Term Disability \$2.10/mor	, Insuranc nth, Long	ce Premiums (\$1,300 for medical/dental/RX and s g Term Care \$26.25 per month, Retirement (salar	\$4.95 fo ry x 0.08	or term life per month) 8), Supplemental Deat	th Benefit (salary	x 0.0025),	l
Unemployment insurance (salary x 0.001). Per life for one month). Long-Term Disability \$0.0024. SI		· · · ·		•	multiplied by 0.0	o (this is	I
Tor one month, Long-renn Disability \$0.0024. Si	non-rem		<u>-30.00 pe</u>		Benefit Rate %		25.22%
				Fringe	Benefits Total		\$11.335

### **TRAVEL Budget Category Detail Form (Supplemental)**

Legal Name of Respondent:

COLLIN COUNTY

Conference / Workshop Travel Costs					
Description of Conference/Workshop			Number of: Days & Employees	Travel Costs	
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	\$
				Total Mileage	Φ
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$
				Mileage	Ψ
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$

Total for Conference / Workshop Travel



Other / Local Travel Costs					
Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			Tota	I for Other / Loca	al Travel \$0
Other / Local Travel Costs:	\$0 Co	nference / Workshop Travel Costs	: \$0	Total Travel	Costs: \$0

# **TRAVEL Budget Category Detail Form (Match)**

Legal Name of Respondent:

COLLIN COUNTY

Conference / Workshop Travel Costs					
Description of Conference/Workshop	Justification		Number of: Days & Employees	Travel Costs	
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	\$
				Total	\$
				Mileage Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$
				rotai	ψ

Total for Conference / Workshop Travel



Other / Local Travel Costs					
Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			Tota	I for Other / Loca	al Travel \$0
Other / Local Travel Costs:	\$0 Co	nference / Workshop Travel Costs	: \$0	Total Travel	Costs: \$0

#### EQUIPMENT AND CONTROLLED ASSETS Budget Category

### **Detail Form (Supplemental)**

Legal Name of Respondent:

COLLIN COUNTY

Itemize, describe and justify the list below. Attach complete specifications or a copy of the purchase order. See attached example for equipment definition and detailed instructions to complete this form.

Description of Item	Purpose & Justification	Number of Units	Cost Per Unit	Total
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0 \$0
				\$0
				\$0
				\$0
				\$0
				\$0 \$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0 \$0
				\$0

Total Amount Requested for Equipment:

#### EQUIPMENT AND CONTROLLED ASSETS Budget Category

### **Detail Form (Match)**

Legal Name of Respondent:

COLLIN COUNTY

Itemize, describe and justify the list below. Attach complete specifications or a copy of the purchase order. See attached example for equipment definition and detailed instructions to complete this form.

Description of Item	Purpose & Justification	Number of Units	Cost Per Unit	Total
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0

Total Amount Requested for Equipment:

### **SUPPLIES Budget Category Detail Form (Supplemental)**

Legal Name of Respondent:

**COLLIN COUNTY** 

Itemize and describe each supply item and provide an estimated quantity and cost (i.e. # of boxes & cost/box) if applicable. Provide a justification for each supply item. Costs may be categorized by each general type (i.e., office, computer, medical, client incentives, educational, etc.)

Description of Item		
[If applicable, provide estimated quantity and cost (i.e. # of boxes & cost/box)]	Purpose & Justification	Total Cost

**Total Amount Requested for Supplies:** 

### **SUPPLIES Budget Category Detail Form (Match)**

Legal Name of Respondent:

**COLLIN COUNTY** 

Itemize and describe each supply item and provide an estimated quantity and cost (i.e. # of boxes & cost/box) if applicable. Provide a justification for each supply item. Costs may be categorized by each general type (i.e., office, computer, medical, client incentives, educational, etc.)

[If applicable, provide estimated quantity and cost (i.e. # of boxes & cost/box)]	Purpose & Justification	Total Cost

**Total Amount Requested for Supplies:** 

#### **CONTRACTUAL Budget Category Detail Form (Supplemental)**

Legal Name of Respondent:

COLLIN COUNTY

List contracts for services related to the scope of work that is to be provided by a third party. If a third party is not yet identified, describe the service to be contracted and show contractors as "To Be Named." Justification for any contract that de

CONTRACTOR NAME (Agency or Individual)	DESCRIPTION OF SERVICES (Scope of Work)	Justification	METHOD OF PAYMENT (i.e., hourly, daily, weekly, monthly, quarterly, cost reimb., unit rate, lump sum)	# of Months, Hours, Units, etc.	RATE OF PAYMENT (i.e., hourly, daily, weekly, monthly, quarterly, cost reimb., unit rate, lump sum)	TOTAL
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0

Total Amount Requested for CONTRACTUAL:

#### **CONTRACTUAL Budget Category Detail Form (Match)**

Legal Name of Respondent:

COLLIN COUNTY

List contracts for services related to the scope of work that is to be provided by a third party. If a third party is not yet identified, describe the service to be contracted and show contractors as "To Be Named." Justification for any contract that de

CONTRACTOR NAME (Agency or Individual)	DESCRIPTION OF SERVICES (Scope of Work)	Justification	METHOD OF PAYMENT (i.e., hourly, daily, weekly, monthly, quarterly, cost reimb., unit rate, lump sum)	# of Months, Hours, Units, etc.	RATE OF PAYMENT (i.e., hourly, daily, weekly, monthly, quarterly, cost reimb., unit rate, lump sum)	TOTAL
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0

Total Amount Requested for CONTRACTUAL:

# **OTHER COSTS Budget Category Detail Form (Supplemental)**

Legal Name of Respondent:	COLLIN COUNTY	
Description of Item		
[If applicable, include quantity and cost/quantity (i.e. # of units & cost/unit)]	Purpose & Justification	Total Cost
	1	

Total Amount Requested for Other:

# **OTHER COSTS Budget Category Detail Form (Match)**

Legal Name of Respondent:	COLLIN COUNTY	
		-
Description of Item		
[If applicable, include quantity and cost/quantity (i.e. # of units & cost/unit)]	Purpose & Justification	Total Cost
		I

Total Amount Requested for Other: