



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

December 21, 2022

Red River Technology, LLC
PO box 780924
Philadelphia, PA 19178-0924

RE: Award of 2023-128, Cisco Maintenance for Hardware

Dear Betsy Sadler:

Collin County has awarded all of the above referenced solicitation to your company per Court Order No. (CO#). It is understood all terms, conditions and prices will be held firm as per your response to the solicitation. This is an annual fixed price contract for the purchase of Cisco Maintenance for Hardware per quote OP-0088052-1 per the DIR contract DIR-TSO-4167 for the County. The contract term begins January 1, 2023 and continues through and including December 31, 2025. The County will also have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov and to the department contact Greg Elliott, at gelliott@collin.co.tx.us. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Michelle Michaelis at mmichaelis@co.collin.tx.us or fax to 972-548-4694.

NAME

DATE

SIGNATURE

TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4113 or mmichaelis@co.collin.tx.us.

Sincerely,

Michelle Michaelis
Senior Buyer

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