



COLLIN COUNTY

Stacey Kemp
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TO: Judge Chris Hill
Commissioner Susan Fletcher
Commissioner Cheryl Williams
Commissioner Darrell Hale
Commissioner Duncan Webb

FROM: Stacey Kemp, County Clerk

DATE: December 13, 2022

RE: COUNTY CLERK HISTORIC RECORDS PRESERVATION PROJECT: SCHOOL
CENSUS RECORDS

I respectfully request consideration and approval to award Cooperative Quote No. 2023-157 to Kofile Technologies, Inc. for the restoration and preservation of the County Clerk's historic School Census Records.

The records will be cleaned, repaired where applicable, deacidified and preserved in archival coroplast boxes for permanent retention. I am requesting that we go with option 2. The project will also include digital imaging and indexing.

This project is part of the County Clerk's on-going restoration and preservation plan and is funded by the County Clerk's Records Archive account.