



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

To: Commissioners Court
Collin County

From: Michelle Charnoski, NIGP-CPP, CPPB
Purchasing Agent

Date: December 15, 2022

Re: Change Order No. 1 to IFB No. 2022-055, Printing: General Office Forms

Requesting Commissioners Court consideration and any action regarding the approval of Change Order No. 1 to IFB 2022-055, Printing: General Office Forms, with Scott-Merriman, Inc., to add lines #67 and #68 to the contract.

MC/slh