

State of Texas	§	Court Order
Collin County	§	2023-xxx-01-23
Commissioners Court	§	

An order of the Commissioners Court approving the filing of the December 19, 2022 minutes.

On Monday, December 19, 2022, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Commissioner Susan Fletcher, Precinct 1
Commissioner Darrell Hale, Precinct 3
Commissioner Duncan Webb, Precinct 4

Absent: Judge Chris Hill and Commissioner Cheryl Williams, Precinct 2

Commissioner Webb led the Invocation.
Commissioner Fletcher led the Pledge of Allegiance.
Commissioner Hale led the Pledge of Allegiance to the Texas Flag.

Commissioner Webb called to order the meeting of the Collin County Commissioners Court at 1:30 p.m.
The meeting was adjourned at 1:50 p.m.

Trustee Webb called to order the meeting of the Collin County Health Care Foundation at 1:50 p.m. and adjourned the meeting at 1:50 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-53373 Personnel Changes, Human Resources.

FYI NOTIFICATION:

1. AI-53312 P-card disbursements, Auditor.
2. AI-53329 Intra-County accounts transfers transmitted December 1, 2022, Auditor.

3. **AI-53333** Addendum No. 1 to Morgue Transport Services (IFB No. 2022-398) to issue date change to September 23, 2022, Purchasing.

COMMISSIONERS COURT BUSINESS:

Public comments related to an item on the Agenda.

1. **Consent Agenda Items:** Commissioner Webb pulled items 1i10, 1k2 and 1k4 and then asked for comments on the consent agenda. Hearing no other comments, a motion was made to approve the remainder of the consent agenda. (Time 1:33 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Darrell Hale

Vote: 3 – 0: Passed

a. **AI-53308** Disbursements for the period ending December 13, 2022, Auditor.

COURT ORDER NO. 2022-1333-12-19

b. **AI-53309** Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2022-1334-12-19

c. **AI-53327** Tax refunds totaling \$99,425.30, Tax Assessor-Collector.

COURT ORDER NO. 2022-1335-12-19

d. **Advertisement(s):**

1. **AI-53319** Construction, Building Automation System Upgrade (IFB No. 2022-292), Facilities.

COURT ORDER NO. 2022-1336-12-19

e. **Award(s):**

1. **AI-53248** Collin County Courthouse - Chilled Water Pump Replacements (Coop Quote No. TR-CCCPumps-10-28-2022) to Johnson Controls International PLC utilizing Sourcewell Coop Contract No. 070121-JHN, Facilities.

COURT ORDER NO. 2022-1337-12-19

2. **AI-53326** Large Project HVAC Commercial Plumbing & Emergency Repairs (Contract No. 2023-144) to The Brandt Companies, LLC utilizing Buyboard Coop Contract No. 638-21, Facilities.

COURT ORDER NO. 2022-1338-12-19

3. **AI-53324** Morgue Transport Services (IFB No. 2022-398) to Weatherall Family Funeral Services LLC, Medical Examiner.

COURT ORDER NO. 2022-1339-12-19

4. **AI-53260** Coffee: Services & Supplies (RFP No. 2022-163), Purchasing.

COURT ORDER NO. 2022-1340-12-19

5. **AI-53334** Inmate Health Care Medical Services (RFP No. 2022-061), Purchasing.

COURT ORDER NO. 2022-1341-12-19

6. **AI-53336** Annual Job Order Contract (Contract No. 2023-063) to various contractors utilizing the Collin College Contract No. 4426, Purchasing.

COURT ORDER NO. 2022-1342-12-19

f. Agreement(s):

1. **AI-53269** Interlocal Agreement for Animal Control and Animal Shelter Services (Contract No. 2023-026) with LC Municipal Utility District No. 1, Development Services.

COURT ORDER NO. 2022-1343-12-19

2. **AI-53229** Engineering Services Agreement with Jacobs Engineering Inc. to prepare the construction plans for the second service road of the Outer Loop from Legacy Drive East of Choate Parkway and Legacy Drive to Huddleston Drive, and further authorize the Purchasing Agent to finalize and execute same; budget adjustment in the amount of \$2,503,953.70, Engineering.

COURT ORDER NO. 2022-1344-12-19

3. **AI-53323** Interlocal Agreement with the City of McKinney concerning the Wilson Creek Greens Trail Project, 2018 Bond Project No. OI18PG31, Engineering.

COURT ORDER NO. 2022-1345-12-19

4. **AI-53335** Dealer Deputy Agreement between Collin County Tax Assessor-Collector and PF Automotive, LLC dba Prosper Ford to perform motor vehicle titling and registration services, Tax Assessor-Collector.

COURT ORDER NO. 2022-1346-12-19

5. AI-53328 Agency-Owned Livescan User Agreement between the Sheriff's Office and the Texas Department of Public Safety, and further authorize signatory authority to the Sheriff to acknowledge the duties and responsibilities of the User Agency for same, Sheriff.

COURT ORDER NO. 2022-1347-12-19

g. **Amendment(s):**

1. AI-53337 No. 4 to Group Benefit/Insurance for Medical, Pharmacy, Dental, Vision, COBRA, Flexible Spending Account (FSA), Retiree Health & Stop Loss (Contract No. 2019-267) with United Healthcare Services, Inc. for a COBRA rate increase and further authorize the Purchasing Agent to finalize and execute same, Human Resources.

COURT ORDER NO. 2022-1348-12-19

h. **Contract Renewal(s):**

1. AI-53320 Disaster Debris Removal (Emergency) (RFP No. 2020-199) with CrowderGulf, LLC to extend the contract for one (1) year through and including February 22, 2024, Fire Marshal.

COURT ORDER NO. 2022-1349-12-19

i. **Receive and File, Auditor:**

1. **Compliance Audit Reports (4th Quarter FY2022):**

a. AI-53361 Animal Services.

COURT ORDER NO. 2022-1350-12-19

b. AI-53340 Community Supervision & Corrections Department.

COURT ORDER NO. 2022-1351-12-19

c. AI-53360 Constable, Precinct 1.

COURT ORDER NO. 2022-1352-12-19

d. AI-53362 Constable, Precinct 2.

COURT ORDER NO. 2022-1353-12-19

e. AI-53363 Constable, Precinct 3.

COURT ORDER NO. 2022-1354-12-19

f. AI-53338 Constable, Precinct 4.

COURT ORDER NO. 2022-1355-12-19

g. AI-53339 County Clerk.

COURT ORDER NO. 2022-1356-12-19

h. AI-53342 Development Services.

COURT ORDER NO. 2022-1357-12-19

i. AI-53343 District Attorney.

COURT ORDER NO. 2022-1358-12-19

j. AI-53344 District Clerk.

COURT ORDER NO. 2022-1359-12-19

k. AI-53345 Elections.

COURT ORDER NO. 2022-1360-12-19

l. AI-53346 Fire Marashal.

COURT ORDER NO. 2022-1361-12-19

m. AI-53348 Justice of the Peace, Precinct 1.

COURT ORDER NO. 2022-1362-12-19

n. AI-53349 Justice of the Peace, Precinct 2

COURT ORDER NO. 2022-1363-12-19

o. AI-53350 Justice of the Peace, Precinct 3.

This is part of the standard compliance audit for the fourth quarter of 2022. Commissioner Webb is concerned due to comments from the Auditor's Office. It was reported the Justice of the Peace would not allow the auditors in to review their procedures and, therefore, they were not allowed to complete their audit process. It is of great concern to have the department of an elected official refuse to allow audit staff to come in and complete their audits. This needed to be brought to the Court's attention to discuss the options in addressing this issue. Commissioner Webb asked to hold this item. It is important to have cooperation from all department heads and elected officials as it is a state requirement. (Time 1:36 p.m.)

HELD

p. AI-53351 Justice of the Peace, Precinct 4.

COURT ORDER NO. 2022-1364-12-19

q. AI-53352 Juvenile Probation.

COURT ORDER NO. 2022-1365-12-19

r. AI-53353 Law Library.

COURT ORDER NO. 2022-1366-12-19

s. AI-53354 Medical Examiner.

COURT ORDER NO. 2022-1367-12-19

t. AI-53355 Myers Park.

COURT ORDER NO. 2022-1368-12-19

u. AI-53356 Public Works.

COURT ORDER NO. 2022-1369-12-19

v. AI-53357 Sheriff's Office.

COURT ORDER NO. 2022-1370-12-19

w. AI-53358 Tax Office.

COURT ORDER NO. 2022-1371-12-19

j. **Filing of the Minute(s), County Clerk:**

1. AI-53330 November 21, 2022.

COURT ORDER NO. 2022-1372-12-19

k. **Miscellaneous:**

1. AI-53273 Creation of LC Municipal Utility District No. 1, Administrative Services.

COURT ORDER NO. 2022-1373-12-19

2. AI-53325 Extend temporary Court Administrator position through February 5, 2023, Justice of the Peace, Precinct 1.

A few weeks ago there was an agenda item to allow Judge Raleeh's retiring court administrator the opportunity for additional time to train her replacement. The Court approved the Judge's office to have

two in the court administrator's position for a one month period. Today, Judge Raleeh requested a 30 day extension. Since the Judge promoted from within his department, Commissioner Webb feels it may not be necessary to do this extension. Commissioner Webb invited Judge Raleeh to respond.

Judge Raleeh, Justice of the Peace, Precinct 1, said, even though he promoted from within his department, there is a great deal this person does not know such as finances, audits, state reports, and computer systems. Therefore, the Judge feels 30 days is insufficient for them to be adequately trained. Furthermore, the Judge stated, when the Court originally approved the one month of training, it was under the assumption the court administrator was retiring on December 31. However, she is actually retiring January 31. The Judge has extra funds which were carried over when a legal clerk position was not replaced. The Judge would like to use these funds to pay for the new court administrator's training. He asked the Court to extend the training for an additional 30 days, and he will work the rest of the details out with HR (Human Resources). Commissioner Webb was concerned with the court administrator deciding to change their retirement date. Judge Raleeh said she was always going to retire at the end of January. There was a typo by HR when submitting this item for approval by the Court. When Judge Raleeh noticed the mistake, HR suggested bringing it back before the Court.

Cynthia Jacobson, Human Resources, confirmed there was a communication error regarding the retirement date. Commissioner Hale said he was fine with leaving the item as is. The funds available from the open position can be used to pay for this additional time for training. No motion was taken on this item.

NO ACTION

3. **AI-53371** Personnel Appointments, Human Resources.

COURT ORDER NO. 2022-1374-12-19

4. **AI-53372** Personnel Changes, Human Resources.

Commissioner Hale pulled this item to acknowledge all the County employees being promoted or transferring into additional responsibilities. He acknowledged Carter Anderson, Danny Stasik, Jacob Ward, James Jackson, LaToyia Banks, Mark Ensley, Michael Watkins, Shannon Capela, Shaunette Bronson, Daniel Brown, Austin Burgess, Christopher Penaloza, Liam Sartor, and Blake Werner. Commissioner Hale appreciates all these employees who are sticking with Collin County and taking on additional responsibilities. Hearing no other comments, a motion was made to approve this item minus the change for the short term position. (Time 1:43 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Susan Fletcher

Vote: 3 – 0: Passed

COURT ORDER NO. 2022-1374-12-19

3. **Executive Session Items:** The court did not recess into Executive Session.

Public Comments not related to an item on the Agenda.

Joshua Murray, Lavon, came to speak on several items of concern and to announce he will be back next year. Mr. Murray was greatly concerned regarding the agenda item where an elected official didn't allow auditors to do their job. He thanked Commissioner Webb for highlighting this issue and said this item should never have been on the consent agenda. It should have been listed as a topic for discussion from the beginning. Mr. Murray noticed for the second week in a row a dead cricket on the floor in the back corner of the Court. He said the janitorial service needs to be tackled at the same time properly budgeting overtime for the Sheriff's office. Regarding the microphone button installed this year behind Judge Hill's desk, Mr. Murray said someone needs to manage it when Judge Hill is not present to ensure people watching online can hear what is said. For the Deputy's Association, Mr. Murray said it's imperative the County recognize the importance of having a non-partisan body or association especially given recent allegations of sexual harassment. He said it's beneficial for employees to have such non-partisan associations where employees feel they can raise concerns and issues. Lastly, Mr. Murray stated his concern regarding the need to update the building code due to upcoming capital improvement projects such as building schools in rural areas. Until the code is updated, schools have the option to build without a tornado shelter.

Sheena King, McKinney, shared with the Court the November publication from the FCC (Federal Communications Commission) of a broadband map. She wants to make sure everyone is aware of this map due to the reliance on broadband for our daily lives. Ms. King said it is important the map accurately shows where the County has broadband as well as where there are gaps. She is bringing this forward to provide an opportunity for the public to communicate any inaccuracies or gaps. The window to provide comments to the FCC started November 18, 2022 and will end January 13, 2023. Anyone can go to the FCC website to help improve the map. People can provide updates regarding information on counties, schools, or specific areas. Communication providers have already given their input, and Ms. King wants to give the community their opportunity to provide input and let the FCC know where they are under served. The map can be found at www.Broadbandmap.fcc.gov. People can choose to submit a location challenge or service availability challenge.

There being no further business of the Court, Commissioner Webb adjourned the meeting at 1:50 pm.