



COLLIN COUNTY

Office of the Purchasing Agent
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ADDENDUM NO. TWO (2)

PROFESSIONAL SERVICES, RIGHT OF WAY ACQUISITION SERVICES

RFP NO. 2023-034

Effective: November 30, 2022

Change: Close Date \ Time: December 8, 2022 \ 2:00 P.M.

Change: Question Cutoff Date \ Time: December 2, 2022 \ 5:00 P.M.

Remove: 5.1 Collin County's intent of this Request for Proposal and resulting contract is to obtain a proposal from and the services of one or more qualified professional consultant(s) with extensive experience in the acquisition of right-of-way. Prospective firms must be approved by the Texas Department of Transportation (TxDOT) to perform right-of-way acquisition services. Proposals submitted by firms who are not authorized to perform right-of-way acquisition services for TxDOT will not be considered in the evaluation process.

Replace With: 5.1 Collin County's intent of this Request for Proposal and resulting contract is to obtain a proposal from and the services of one or more qualified professional consultant(s) with extensive experience in the acquisition of right-of-way.

Add: Updated Question and Answers

Please note all other terms, conditions, specifications, etc. remain unchanged.

Sincerely,
Michelle Charnoski, NIGP-CPP, CPPB
Purchasing Agent

(MD)

Public Questions & Answers

Event Information

Number: 2023-034 Addendum 2
Title: Professional Services, Right-of-Way Acquisition Services
Type: Request for Proposal - Other
Issue Date: 10/25/2022
Question Deadline: 12/2/2022 05:00 PM (CT)
Response Deadline: 12/8/2022 02:00 PM (CT)

Published Questions

Question: Notice of award as a TxDOT ROWAPS provider is December 15. Would the county consider a second

Answer: Addendum 2 will allow for an extension of one week due to removal of the TxDOT requirement in second

Asked: 11/21/2022 07:17 AM (CT)

Question: The most recent Q&A response refers to providing fee ranges rather than a single fee per parcel, but will the county be issuing Addendum 2?

Answer: No, it has already been addressed in the questions and answers which have been incorporated into Addendum 1.

Asked: 11/21/2022 07:16 AM (CT)

Question: Will the county be issuing revised attachments speaking to all the changes or is the county only capturing the changes that are listed in addendum No. 1.

Answer: No, changes are listed in addendum No. 1.

Asked: 11/21/2022 07:16 AM (CT)

Question: In Addendum 1 Section 5, the county refers to a TxDOT certification, however, the attached url link requires a provider's need to be TxDOT approved through the ROWAPS program?

Answer: Addendum 2 will remove this requirement.

Asked: 11/21/2022 07:15 AM (CT)

Question: Hello, as the question cut off is 11/11, we can assume the Addendum release to be early next week. I need time to make required updates based on County's responses. As the proposal is due 11/17, is it possible to extend the deadline? Most RW firms in Texas are bidding the TxDOT ROWAPS which is due 11/18 and extremely competitive. Collin County gets our very best effort. Thank you for your consideration.

Answer: Yes, we will extend to 12/1 to allow proper time for a response.

Asked: 11/10/2022 05:33 PM (CT)

Question: Item 6.3 of the Proposal Format document requests Financial Statements. There is no mention of what items are listed. Does the Financial Statement count towards the 25-page limit, as those can be several pages long?

Answer: No, they do not count towards the page count.

Asked: 11/8/2022 04:07 PM (CT)

Question: Are audited financials included in the page count? A full report of our audited financials consists of n

Answer: They are not included in the page count.

Asked: 11/8/2022 09:51 AM (CT)

Question: Our firms financial report is approximately 200 pages long. Can you please confirm if our financials could provide a link to our financial report online in place of attaching it. Would that be acceptable?

Answer: They are not included in the page count.

Yes, a link would be acceptable.

Asked: 11/8/2022 08:43 AM (CT)

Question: I have not come across the required signature page in the RFQ. Can you please clarify what or when

Answer: Signature page will be added in an addendum.

Asked: 11/7/2022 10:02 AM (CT)

Question: Regarding 6.0 Proposal Format, 6.2.3 Reasonableness of Fees, 6.2.3.1 requests pricing for appraisal states Collin County will be responsible for "direct coordination with the appraiser consultant." (5.7.1 required as part of the response.

Answer: 6.2.3.1 will be removed in a future addendum.

Asked: 11/4/2022 08:14 AM (CT)

Question: Regarding 6.0 Proposal Format, 6.2.3 Reasonableness of Fees, prices for listed services can vary per parcel and effort required to complete required services. Will Collin County accept a price range per

Answer: County will accept a price range to accommodate varying complexities of parcels; however, the proposal provided for a bottom range parcel cost and a top range parcel cost in the proposal. In addition, if a contractor is when asked for their project specific proposal, specifics must be provided (per parcel) to show how

Asked: 11/4/2022 08:14 AM (CT)

Question: Section 6.2.3 Reasonableness of Proposers Fee States to provide explanation of cost of the services of the Initial Offer, and final offer packets 6.2.31. as for Price per parcel for Appraisal Services, how is appraisal report. Does the County intend for the provider to list cost for the obtaining an appraisal re

Answer: 6.2.3.1 will be removed in a future addendum.

Asked: 11/1/2022 02:44 PM (CT)

Question: Is there a conflict of interest in submitting on this RFQ if our firm intends to submit our qualifications for Segments 2 & 4 as well?

Answer: No.

Asked: 11/1/2022 11:45 AM (CT)

Question: In 5.0 Special Conditions and Scope of Work, Item 5.1, please clarify the requirement to be approved services. Is this solicitation open only to providers who are currently under a ROWAPS contract with

Answer:

Prospective firm does not need to be currently under a ROWAPS contract with TxDOT; however, the TxDOT through the application process on TxDOT's website (link below).

<https://www.txdot.gov/business/right-of-way/departments-certification-for-professional-real-estate-app>

Asked: 11/1/2022 10:42 AM (CT)
