



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

February 1, 2023

CDW GOVERNMENT LLC
625 W. ADAMS
CHICAGO, IL, 60661

RE: Award of 2023-207, Proofpoint Maintenance

Dear Ms. Rachel Peterson,

Collin County has awarded the above referenced solicitation to your company per Court Order No. (CO#). It is understood all terms, conditions and prices will be held firm per DIR cooperative contract number DIR-CPO-4547. This is an fixed price contract for the purchase of Proofpoint SaaS for the County. The contract term begins upon award and continues through and including 02/26/2024 The County will have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov and to the department contact, Greg Elliott, at gelliott@co.collin.tx.us . Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Hunter Alley at halley@co.collin.tx.us or fax to 972-548-4694.

NAME

DATE

SIGNATURE

TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at (972) 548-4117 or halley@co.collin.tx.us .

Sincerely,

Hunter Alley, CPPB
Senior Buyer

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