



January 24, 2023

Ms. Taylor Burton
Healthcare Coordinator
Collin County Health Care Services
825 North McDonald Street, Suite 130
McKinney, TX 75069

RE: Henry L. and Laura H. Shoap Memorial Fund

Dear Ms. Burton:

We are pleased to advise you that Southwestern Medical Foundation has initiated an ACH transfer in the amount of \$90,000.00 payable to the Collin County Health Care Foundation. These funds represent the 2023 annual distribution from Southwestern Medical Foundation's *Henry L. and Laura H. Shoap Fund* to benefit the Health Department's programs that provide care for the indigent and other citizens of Collin County.

We request that all invoices, cancelled checks, receipts, etc. which relate to this grant be retained for five (5) years, and that this material be made available for inspection by representatives of Southwestern Medical Foundation during this period, if necessary.

With all best wishes, I am

Sincerely,



Kathleen M. Gibson

KMG:ed