



OFFICE OF THE SHERIFF
COLLIN COUNTY, TEXAS

JIM SKINNER, SHERIFF

Date: March 20, 2023
To: Commissioners Court
From: Sheriff Jim Skinner **JOS**
Re: Use of Collin County Sheriff's Office Inmate Commissary Account Funds

In accordance with Local Government Code Sec. 351.0415(c), we are respectfully requesting approval to use the Collin County Sheriff's Office Fund 734 – Inmate Commissary Account Number 700020134 for the following purposes.

- 1.) Payment of Academy Computer Services Inc. monthly invoice #CC02282023 in the **total amount of \$1,663.00** for February 2023 services. * Recurring cost
- 2.) Payment of Digital Direct Communications monthly invoice #29078 in the **total amount of \$834.20** for Dish Network services of 77 accounts for 03/18/23 – 04/17/23. * Recurring cost
- 3.) Payment of Digital Direct Communications monthly invoice #29079 in the **total amount of \$119.70** for Dish Network services of 14 accounts for 03/18/23 – 04/17/23. * Recurring cost
- 4.) Payment of Academy Computer Services Inc. annual invoice in the **total amount of \$19,956.00** for inmate law library computer lab equipment rental and network maintenance services from March 1, 2023 – February 29, 2024.
- 5.) Payment of Academy Computer Services Inc. annual invoice in the **total amount of \$11,214.00** for inmate educational computer lab equipment rental and network maintenance services from March 1, 2023 – February 29, 2024.
- 6.) Payment of Digital Direct Communications invoice #29232 in the **total amount of \$3,336.80** for Dish Network services of 77 accounts for 04/18/23 – 8/17/23. * Recurring cost
- 7.) Payment of Digital Direct Communications invoice #29233 in the **total amount of \$478.80** for Dish Network services of 14 accounts for 04/18/23 – 08/17/23. * Recurring cost
- 8.) Payment of the annual Intuit QuickBooks Enterprise Silver Edition subscription fee for Inmate Commissary banking in the **total amount of \$4,118.00** for the renewal period of 04/02/23 – 04/02/24. Payment will be completed using Candace Shannon's P-Card and then repaid to the General Fund account via a reimbursement check issued from the Inmate Commissary account.
- 9.) Purchase of 350 inmate mattresses (Item# 420-68-4400041, Mattress 25x72x4) from Texas Department of Criminal Justice in the **total amount of \$12,393.50**.

Total requesting to disperse from the Collin County Sheriff's Office Fund 734 – Inmate Commissary Account Number 700020134 is **\$54,114.00**.

JOS/cs



TO PREVENT FRAUD, WE WILL **NEVER**
CALL TO REQUEST PAYMENT OF FINES
OR WARRANTS OVER THE PHONE.

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