

State of Texas	§	Court Order
Collin County	§	2023-421-05-22
Commissioners Court	§	

An order of the Commissioners Court approving the filing of the April 3, 2023 minutes.

On Monday, April 3, 2023, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Darrell Hale, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Commissioner Hale led the Invocation.  
Commissioner Webb led the Pledge of Allegiance.  
Commissioner Fletcher led the Pledge of Allegiance to the Texas Flag.

Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. Judge Hill recessed into Executive Session at 1:37 p.m. The meeting reconvened at 2:30 p.m. without Commissioner Williams. The meeting adjourned at 2:35 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 2:35 p.m. and adjourned the meeting at 2:36 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-53814 Personnel Appointments, Human Resources.

**FYI NOTIFICATION:**

1. AI-53824 Voluntary terminations, Human Resources.
2. AI-53825 Turnover, Human Resources.

COMMISSIONERS COURT BUSINESS:

**Public comments related to an item on the Agenda.**

1. **Consent Agenda Items:** Judge Hill asked for comments on the consent agenda. Commissioner Fletcher pulled item 1d1 for recusal as well as item 1A for check# 532974 and check# 533062. Commissioner Hale pulled items 1i4 and 1i9. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:30 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Susan Fletcher

Vote: 5-0: Passed

a. AI-53787 Disbursements for the period ending March 28, 2023, Auditor.

With no further comments, a motion was made to approve checks: 532974 and 533062. (Time: 1:30 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Cheryl Williams

Vote: 4-0: Passed

Abstained: Commissioner Susan Fletcher

COURT ORDER NO. 2023-257-04-03

COURT ORDER NO. 2023-258-04-03

b. AI-53788 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2023-259-04-03

c. AI-53785 Tax refunds totaling \$243,643.21, Tax Assessor-Collector.

COURT ORDER NO. 2023-260-04-03

d. **Award(s):**

1. **AI-53789** Dell Technologies Systems (Contract No. 2023-243) to unique Digital Technology, LLC through DIR Cooperative Contract No. DIR-TSO-3763 and DIR-TSO-4299, Information Technology.

With no further comments, a motion was made to approve this item. (Time: 1:30 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Duncan Webb

Vote: 4 – 0: Passed

Abstained: Commissioner Susan Fletcher

**COURT ORDER NO. 2023-261-04-03**

2. **AI-53798** Mowing & Trimming of Soil Conservation Structures (IFB No. 2023-138) to Rose & Two Thorns Landscaping & General Contractor, Public Works.

**COURT ORDER NO. 2023-262-04-03**

3. **AI-53777** Ballistic Bullet Resistant Shields Level III (Coop Quote No. 2023-225) to Galls, LLC utilizing BuyBoard Contract No. 670-22, Sheriff.

**COURT ORDER NO. 2023-263-04-03**

**e. Amendment(s):**

1. **AI-53686** No. 2 to Enterprise Evidence Management System (RFP No. 2018-048) with Foray Technologies, LLC. to add additional system storage starting year three (3) maintenance period, and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

**COURT ORDER NO. 2023-264-04-03**

2. **AI-53776** No. 3 to Collin County Outer Loop Segment 3A Access Road PS&E from FM 2478 to US 75 (Agreement No, 2020-049) with BGE, Inc. to add services for mitigation requirements and further authorize the Purchasing Agent to finalize and execute same, Engineering.

**COURT ORDER NO. 2023-265-04-03**

3. **AI-53772** No. 4 to Lease Agreement with Collin County Health Care Trust Foundation and Collin County for property located at 825 N. McDonald St, McKinney, TX to extend the lease for five (5) years through and including March 31, 2028, Construction & Projects.

**COURT ORDER NO. 2023-266-04-03**

4. AI-53767 No. 16 to Frontier Parkway Improvements (Agreement No. 2016-229) with Birkhoff, Hendricks & Carter L.L.P. to add design and construction administration efforts for one (1) left turn storage bay to be paid by the City of Celina, and further authorize the Purchasing Agent to finalize and execute same; budget amendment in the amount of \$12,000 upon receipt of funds, Engineering.

COURT ORDER NO. 2023-267-04-03

**f. Contract Renewal(s):**

1. AI-53797 Surface Preservation Treatment (Contract No. 2022-265) with Innovative Roadway Solutions, LLC. to extend the contract for one (1) year through and including April 30, 2024, Public Works.

COURT ORDER NO. 2023-268-04-03

**g. Budget adjustment(s)/amendment(s):**

1. AI-53796 \$64,123,465.70 for encumbrance rollover from FY2022 to FY2023, Auditor.

COURT ORDER NO. 2023-269-04-03

2. AI-53792 \$81.60 to re-budget the refund for overpayment of recording fees (2018 Bond Fund), Engineering.

COURT ORDER NO. 2023-270-04-03

**h. Filing of the Minute(s), County Clerk:**

1. AI-53793 March 13, 2023.

COURT ORDER NO. 2023-271-04-03

**i. Miscellaneous:**

1. AI-53826 Overtime approval, District Attorney.

COURT ORDER NO. 2023-272-04-03

2. AI-53791 Collin County Parks and Open Space Project Funding Assistance Program 2018 Bond-5th Series (2023) timeline, Engineering.

COURT ORDER NO. 2023-273-04-03

3. AI-53801 Redesignation of Lake Road as Gage Road, GIS/Rural Addressing.

COURT ORDER NO. 2023-274-04-03

4. **AI-53707** Payment of various invoices in the amount of \$54,114 utilizing Inmate Commissary Funds, Sheriff.

Commissioner Hale said he did not have an issue with the funds requested, it brought up a question regarding how the accounting and auditing is being conducted due to a request to use QuickBooks. The Sheriff's Office (SO) uses QuickBooks when paying out of the Commissary Funds. Due to the population change and a recently passed law, the Court is now the approval authority for those funds. Commissioner Hale is curious how the auditing is being conducted as well as if the process of using QuickBooks is causing double work for the Auditor's Office (AO).

Linda Riggs, Auditor, said it does not cause double work for her team. Her office has implemented quarterly auditing of the Commissary account, instead of annually. Judge Hill asked Ms. Riggs if she had a preference on how the auditing is handled and she said she does not have a preference.

Judge Hill asked Commissioner Hale if the SO had a preference on how the account is audited. Commissioner Hale said when asking the Sheriff why his office uses QuickBooks, the Sheriff stated he was not sure why his office was using the program. It was the Sheriff's impression no one from his office was signing checks. However, according to the AO, there is a designated person in the SO who is cutting checks directly. Commissioner Hale said this is an approved payment for services, which have already been purchased, therefore, he recommended the Court approve this item for now and have a follow up discussion to make sure the right processes are being followed going forward. This would include determining if it is proper to use an outside accounting system only for the Commissary Funds when the County has its own accounting system. With no further comment, a motion was made to approve this item. (Time: 1:36 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Darrell Hale

Vote: 5-0: Passed

**COURT ORDER NO. 2023-275-04-03**

5. **AI-53819** Grant application for the FY2024 UASI DVE grant through the Office of the Governor, State Homeland Security Grants Division, Sheriff.

**COURT ORDER NO. 2023-276-04-03**

6. **AI-53821** Grant application for the FY 2024 UASI Regional grant, through the Office of the Governor, State Homeland Security Grants Division, Sheriff.

**COURT ORDER NO. 2023-277-04-03**

7. AI-53822 Grant application for the FY 2024 UASI Elections Security grant through the Office of the Governor, State Homeland Security Grants Division, Sheriff.

COURT ORDER NO. 2023-278-04-03

8. AI-53816 Personnel Appointments, Human Resources.

COURT ORDER NO. 2023-279-04-03

9. AI-53817 Personnel Changes, Human Resources.

Commissioner Hale congratulated the following County employees receiving promotions this week: Alexis Thompson and Josephine Zimmerman. With no further comments, a motion was made to approve this item as presented. (Time: 1:36 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Susan Fletcher

Vote: 5-0: Passed

COURT ORDER NO. 2023-280-04-03

3. **Executive Session Items:** Judge Hill recessed Commissioners Court into Executive Session at 1:37 p.m. under Chapter 551.071, Legal, and Chapter 551.072, Real Estate, in the Local Government Code. Judge Hill reconvened Commissioners Court at 2:30 p.m. Commissioner Williams did not return to Court after Executive Session.

**Legal (551.071)**

AI-53799 Marvin Scott, II and Lasandra Scott v. Collin County, Texas, et.al. (Case 1:23-cv-00101-MJT).

NO ACTION

**Real Estate (551.072)**

**AI-53823** Acquisition of land on CR 123 for future US 380 Freeway, Engineering.

Commissioner Webb made a motion to approve the purchase of 0.96 acres from track 43 ABSA0838 and 0.14 acres from track 32 ABSA0838 from the Joel F. Stewart survey. In addition, the purchase of 3.67 acres from lot 11, 0.63 acres from lot 18, 3.981 acres from lot 13-9, 3.29 acres from lot 14-a, and 0.22 acres from lot 14-b from Bloomdale Farms. Included in the motion is to accept the agreed-to amount for the purchase of the above properties as well as all costs necessary for closing and further authorize the County Judge to finalize and execute all associated documents necessary for closing. (Time: 2:31 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Darrell Hale

Vote: 4-0 Passed

**COURT ORDER NO. 2023-281-04-03**

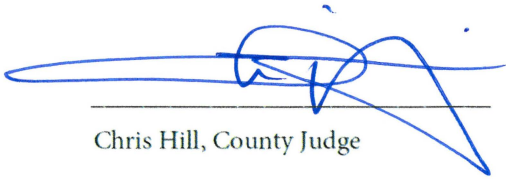
**Public Comments not related to an item on the Agenda.**

Joshua Murray, Lavon, said he wanted to recognize the employee who served over 23 years with the County and recently left to accept a job offer with an outside entity. Mr. Murray noticed on the voluntary termination report roughly 50 percent of employees left due to other job offers. He said it is concerning longtime employees, such as the one who was with the County for 23 years, are leaving for outside job opportunities and he believes it might need to be addressed. Mr. Murray said he came to clarify on his comments from last week regarding his belief there is a deficit in funded but un-filled County positions. In the FY2022 budget for the general fund for personnel salaries and benefits, \$158 million dollars were allocated. By the end of the year, the actual amount spent was \$152,245,736, which left a surplus of \$5,687,451. In 2022, after taking into account grant-funded and other outside-funded positions, Mr. Murray calculated the County had roughly 175 open positions. He said this comes down to an allocated budget of \$32,499.72 for each of the 175 positions, including salary and benefits. Mr. Murray said this is not sufficient. Although the County budgets for each position and may have a surplus, which carries over at the end of the year, it is not enough to get to a vacancy rate of 2.5-3% needed for this organization's size. Mr. Murray said the County apparently has a vacancy around 11%. He said the County does have a deficit when it comes to positions and the salary and benefits offered is not sufficient.

Judge Hill reiterated his comments from last week; the Court does adequately budget and authorize funds for every authorized open position. The County does not have a funding deficit for personnel.

With no further comments, Judge Hill adjourned the meeting at 2:35 p.m. and called to order the Health Care Foundation.

Judge Hill adjourned the meeting at 2:36 p.m.




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Chris Hill, County Judge



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Susan Fletcher, Commissioner, Pct 1



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Cheryl Williams, Commissioner, Pct 2



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Darrell Hale, Commissioner, Pct 3



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Duncan Webb, Commissioner, Pct 4



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ATTEST: Stacey Kemp, County Clerk