



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

May 8, 2023

VariVerge, LLC
920 SW 9th Avenue
Amarillo, TX 79101

Re: Contract Name: RFP 2022-296, Tax Statement Preparation and Mailing Services
Contract Start Date: December 5, 2023
Renewal Period: July 31, 2023 through July 30, 2024 (Renewal 1 of 4)

Dear Ms. Parker:

The aforementioned contract between Collin County and your company will expire on July 31, 2023. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by May 15, 2023. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at shayes@co.collin.tx.us.

Sincerely,

Susan Hayes
Buyer II

Please check one:

- Yes I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.
- No I cannot renew the contract.

If no, please state reason: _____

Signature: Mckenzie Parker
 Print Name: Mckenzie Parker
 Title: Sales & marketing
 Date: 5/19/23

HISTORICAL INFORMATION

Awarded by Court Order No. 2022-1290-12-05

Renewal No.____ Court Order No. _____
Renewal No.____ Court Order No. _____
Renewal No.____ Court Order No. _____
Renewal No.____ Court Order No. _____

Change Order No.____ Court Order No. _____ Summary _____
Change Order No.____ Court Order No. _____ Summary _____

Amendment No.____ Court Order No. _____ Summary _____
Amendment No.____ Court Order No. _____ Summary _____