



# COLLIN COUNTY

Office of the Purchasing Agent  
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## MEMO

**TO:** Collin County Commissioners Court

**FROM:** Michelle Charnoski, NIGP-CPP, CPPB  
Purchasing Agent

**DATE:** May 25, 2023

**RE:** 2022-260 Services, Semi-Annual Multi-Surface Floor Cleaning - Mutual Cancellation of Contract & Mutual Release of Claims with Guardian Power Cleaning of Dallas, Inc. d/b/a Guardian Services

This memo is to respectfully request Commissioners Court approval to mutually cancel contract no. 2022-260 Services, Semi-Annual Multi-Surface Floor Cleaning between Collin County and primary supplier, Guardian Power Cleaning of Dallas, Inc. d/b/a Guardian Services, per the attached documentation. It is in the best interest of the County, mutual cancellation of contract and mutual release of claims is necessary due to issues with unsuccessfully providing services for cleaning all flooring surfaces as stated in the original awarded contract.

If you have any questions, please contact me at ext. 4142.

Thank you for your consideration.

MC/slh