



COLLIN COUNTY

**Stacey Kemp
County Clerk**

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TO: Judge Chris Hill
Commissioner Susan Fletcher
Commissioner Cheryl Williams
Commissioner Darrell Hale
Commissioner Duncan Webb

FROM: Stacey Kemp, County Clerk

DATE: June 1, 2023

RE: Award of Contract 2023-311 to Kofile Technologies, Inc.

In the continuing restoration and preservation of the County Clerk's permanent records, this is notification of the award of Contract No. 2023-311 to Kofile Technologies, Inc. for the restoration and preservation of county court Civil Case Files dating 1854 to 1950.

The documents will be repaired where necessary, cleaned, de-acidified, digitally imaged and indexed, encapsulated in archival quality pockets and placed in Heritage Binders for permanent retention.

The cost for this project will be funded from the County Clerk's Records Archive Fund and includes a request for a budget amendment for \$1,800,000.00.